



Library Board Meeting Agenda

Indianapolis-Marion County Public Library

Notice Of The Regular Meeting
March 28, 2022

Library Board Members Are Hereby Notified That The Regular Meeting
Of The Board Will Be Held At The

Library Services Center
2450 North Meridian Street, Room 226
At 6:30 P.M.

For The Purpose of Considering The Following Agenda Items
Dated This 23rd Day Of March, 2022

The public is invited to view/listen
to the Regular Meeting via a YouTube live stream link which will be
available on the Library's website prior to the start of the Meeting as follows:

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

Public comment can be made in-person at the Library Services Center or submitted
in writing in advance at indypl.org/contact.

JUDGE JOSE D. SALINAS
President of the Library Board

-- Regular Meeting Agenda --

1. Call to Order
2. Roll Call

3. Public Comment and Communications

a. Public Comment

The Public has been invited to the Board Meeting.

At every Library Board meeting we open with a time for public comment. We welcome feedback from the public about our Indianapolis Libraries, and this is a time when the public may address the Library Board. If there are several of you representing the same group, please select a spokesperson. Please do not repeat the same comments someone else has offered. Please note also that this public comment time is not the appropriate forum for commenting on matters related to alleged employee misconduct. Any such matters should be brought promptly to the attention of the Library CEO or the Human Resources Department where matters can be properly addressed in compliance with established Library policies and procedures. **A FIVE-MINUTE LIMIT WILL BE ALLOWED FOR EACH SPEAKER. EACH SPEAKER SHOULD GIVE THEIR NAME AND THEIR ADDRESS.**

b. Dear CEO Letters and Responses (at meeting)

c. Correspondence for the Board's general information. (at meeting)

4. Approval of Minutes

a. Regular Meeting, February 28, 2022 (enclosed)

b. Executive Session, March 18, 2022 (enclosed)

COMMITTEE REPORTS

5. Finance Committee (Patricia A. Payne, Chair; Raymond J. Biederman, Hope C. Tribble)

a. Report of the Treasurer – February 2022 (enclosed)

b. Resolution 14 – 2022 (Approval of Digital Encyclopedia of Indianapolis Task Order Two) (enclosed)

c. Resolution 15 – 2022 (Approval of Digital Encyclopedia of Indianapolis Consulting Agreement with David Bodenhamer) (enclosed)

6. Diversity, Policy and Human Resources Committee (Hope C. Tribble, Chair; Curtis W. Bigsbee, Patricia A. Payne)

- a. **Resolution 12 – 2022** (Approval of Resolution 12 – 2022 – Amendment to Section 23.3 of the Currently Effective Joint CBA Recommendations) (enclosed) (*Note: This was previously tabled at the February 28, 2022 Board Meeting.*)

7. Facilities Committee (Curtis W. Bigsbee, Chair; Dr. Khaula Murtadha, Rev. T. D. Robinson)

8. Library Foundation Update (Rev. T. D. Robinson, Library Board Representative)

9. Report of the Interim Chief Executive Officer

a. **Confirming Resolutions:**

- 1) **Resolution Regarding Finances, Personnel and Travel (16 – 2022)**

Enclosed.

UNFINISHED BUSINESS

10.

NEW BUSINESS

11.

DISCUSSION AND AGENDA BUILDING

- 12. Future Agenda Items** – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

April 2022 –

INFORMATION

13. Materials

- a. **Notes of March 14, 2022 Facilities Committee Meeting** (enclosed)
- b. **Notes of March 15, 2022 Finance Committee Meeting** (enclosed)

14. Board Meeting Schedule for 2022 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meeting Schedule for 2022** will be updated as necessary.
- b. **Library Programs/Free Upcoming Events** may be found at attend.indypl.org.

15. Notice of Special Meetings

16. Notice of Next Regular Meeting

Monday, April 25, 2022, at the Library Services Center, 2450 North Meridian Street,
at 6:30 p.m.

17. Other Business

18. Adjournment



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
FEBRUARY 28, 2022**

The Indianapolis-Marion County Public Library Board met in person at the Library Services Center, 2450 North Meridian Street, Indianapolis, Indiana and via Zoom on Monday on February 28, 2022 at 6:35 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

Judge Salinas was unable to participate in the meeting in person so Vice President, Curtis Bigsbee, called the meeting to order. Mr. Biederman acted as Secretary.

2. Roll Call

Members present in person and electronically: Mr. Biederman (In Person), Mr. Bigsbee (In Person), Dr. Murtadha (In Person), Ms. Payne (Virtual), Rev. Robinson (Virtual), Judge Salinas (Virtual) and Ms. Tribble. (Virtual).

Members absent: None.

3. Public Comment and Communications

a. Public Comment

The Public was invited to the Board Meeting.

Mr. Bigsbee shared that at every Library Board meeting we open with a time for public comment. We welcome feedback from the public about our Indianapolis Libraries, and this is a time when the public may address the Library Board. If there are several of you representing the same group, please select a spokesperson. Please do not repeat the same comments someone else has offered. Please note also that this public comment time is not the appropriate forum for commenting on matters related to alleged employee misconduct. Any such matters should be brought promptly to the attention of the Library’s Interim CEO or the Human Resources Department where matters can be properly addressed in compliance with established Library policies and procedures. **A FIVE-MINUTE LIMIT WILL BE ALLOWED FOR EACH SPEAKER. EACH SPEAKER SHOULD GIVE THEIR NAME AND THEIR ADDRESS.**

At this time, a statement that had been submitted by Michael Torres, President of the Library's Union, AFSCME, was read into the record at his request:

Good evening, Board of Trustees. My name is Michael Torres, president of AFSCME Local 3395, representing IndyPL library workers.

When I heard Resolution 8-2022-Sunday Credited might be tabled tonight because some non-union members, Managers/ Supervisors of the Staff Association were not informed or involved in the conversations, I thought this is an appropriate time to restate AFSCME's mission and purpose.

AFSCME Local 3395 negotiates wages, benefits, discusses workplace issues and grievances for all union-eligible staff with the CEO, CFO, HR Director, and the Board. Once an agreement is reached, we sign a tentative agreement and then it comes to the board for their approval.

It is our hope that we continue this process stated in our Collective Bargaining Agreement.

*Michael Torres, president
AFSCME Local 3395-Indy Library Workers*

Alexandria Moore, a Circulation Supervisor at the Martindale-Brightwood Branch and President of the Library's Staff Association, addressed the Board. She commented that the Staff Association will be involved in future Board Meetings. She pointed out that the Executive Board of the Staff Association has representatives from various branches and departments within IndyPL.

Judy Gray, the Manager of the Glendale Branch Library and Chairperson of the Compensation Committee of the Staff Association spoke. She reminded everyone that the Staff Association is for all IndyPL employees. The Compensation Committee represents employees who cannot join the Union. The Committee exists so there will be representation for everyone else who works for the Library.

John Helling, Interim CEO, advised that the Library had received an anonymous letter that mentioned a manager harassing employees with disabilities. He noted that the letter was read at the recent System Managers Meeting to alert IndyPL managers that anything like this would be unacceptable and acknowledged because the letter was anonymous and lacked detail, no further specific action could be taken.

b. Dear CEO Letters and Responses

Mr. Bigsbee then asked for any comments received from patrons via the Library's website to be read at tonight's meeting.

There were several comments and they were read as follows:

Formstack Submission For: [Contact Us](#)

Submitted at 02/22/22 7:34 PM

Topic:	Public Comment for Next IndyPL Board Meeting
Contact Name:	Richard Schulte Jr.
Comment:	<p>Hi—was communicating with a Jordan Hunt earlier, who was very helpful. I'm writing to express concern that you are discarding way too many music CDs. I imagine that whole chunks of your patronage—those 35+--still value these items (I'm 44). I've come across many records in the catalog where the CD is not requestable because, I guess, it has been marked for discard—I have more than 10 on my for later list as it is, not including ones I've come across via search. And because so many CDs eventually become too scratched to play, it seems like you could have just waited for that inevitability. I work for IUPUI's University Library, and we've recycled literal tons of bound journals the past few years due to online availability. I understand streaming is rising, although A) the sound is inferior, and B) again, so many of your heavy (older) users have zero interest in streaming. I can't imagine, with your new branches, that IndyPL has space issues. There also seems to be a trend for public libraries to needlessly cull their holdings, even if a huge percentage of your patrons value the holdings more than any kind of spaces/services/amenities/programs, etc.</p> <p>I'll also copy this message to a board member and the CEO. Thank you very much for your time. Richard</p>

Formstack Submission For: [Contact Us](#)

Submitted at 02/13/22 3:16 PM

Topic:	Public Comment for Next IndyPL Board Meeting
---------------	--

Contact Name:	Drew Jackson
Comment:	Hello, given the extremely low risk of hospitalization and death from Covid-19, the proven effectiveness of vaccinated and natural immunity, and the detrimental effects of masking on emotional and relational health, I ask the board to end the mask mandate in Marion County Public Libraries.

Formstack Submission For: Contact Us	
Submitted at 02/04/22 9:56 AM	
Topic:	Public Comment for Next IndyPL Board Meeting
Contact Name:	Esther Garrison
Organization You Represent:	% Esther R Garrison
Comment:	Based on what we know about SARS CoV2 and the ineffectiveness of masks on its spread (especially by healthy individuals), I wanted the board to revisit the mask policy. If you would like more data on this topic I am happy to provide some. Thank you!

Formstack Submission For: [Contact Us](#)

Submitted at 01/27/22 9:10 AM

Topic: Public Comment for Next IndyPL Board Meeting**Contact Name:** Anonymous A

Comment:

Good afternoon,

I would like to bring it to everyone's attention that in the current library system there is harassment from management towards employees with disabilities, illnesses, and disorders.

I ask that we do better. I have seen employees being treated differently due to the above mentioned items. I have seen them being gaslighted and I have seen management treat them as if they are overreacting or playing the who has it worse game. When someone has a legitimate issue it is not ok for management to respond with their personal problems as a way of discrediting their employees. It is not ok for management to talk about these employees behind their backs to coworkers. If someone's doctor has filled out the paperwork for accomodations or leave it is not ok for management to say that person should apply for disability instead of working.

I request that this issue be looked into and that we stop treating people like there isn't a place for them within our system just because it "stresses" management out for whatever reason.

Thank you

c. **Correspondence** for the Board's general information was distributed.

4. Approval Of Minutes: Executive Session, Regular and Special Meetings

a. **Regular Meeting, January 24, 2022**

The minutes from the Regular Meeting held January 24, 2022 had been distributed to the Board.

The minutes were approved on the motion of Ms. Payne, seconded by Judge Salinas, and the following roll call vote:

Mr. Biederman – Aye	Rev. Robinson – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

COMMITTEE REPORTS

5. Finance Committee (Patricia A. Payne, Chair; Raymond Biederman, Hope C. Tribble)

a. Report of the Treasurer – January 2022

Mr. Helling reviewed the Report of the Treasurer that had been distributed to the Board.

He advised that there was nothing new to report and there was nothing unusual this month.

Ms. Payne made the motion, which was seconded by Judge Salinas, that the Report of the Treasurer be filed for audit.

The Report of the Treasurer was approved for filing for audit on the following roll call vote:

Mr. Biederman – Aye	Rev. Robinson – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Abstained	Ms. Tribble – Aye
Ms. Payne – Aye	

b. Briefing Report – 2021 Investment Report

Mr. Helling shared that the Investment Report distributed to the Board is a statement of the Library's investments. It does not require Board approval.

c. Resolution 6 – 2022 (Approval of e-Magazine Subscription Renewal Contract)

Deb Lambert, Director of Collection Management Services Area, explained that the annual subscription fee is \$80,000 and the subscription period runs from January 1, 2022 through December 2022. This expense will be covered by the Operating Fund.

After full discussion and careful consideration of Resolution 6 – 2022, the resolution was adopted on the motion of Dr. Murtadha and seconded by Mr. Biederman, to approve Resolution 6 – 2022, the Approval of e-Magazine Subscription Renewal Contract.

Resolution 6 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye	Rev. Robinson – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

The resolution is appended to, and made a part of, these minutes.

d. **Resolution 7 – 2022** (Approval of Digital Encyclopedia of Indianapolis Development Contract)

Ms. Lambert shared information about the proposed contract for the Digital Encyclopedia of Indianapolis.

Following Board discussion, it was determined that this item should be tabled until further information can be provided.

At this time, Dr. Murtadha made the motion, which was seconded by Ms. Payne, that Resolution 7 – 2022, the Approval of Digital Encyclopedia of Indianapolis Development Contract, be tabled until a later date.

Judge Salinas asked if approval was time sensitive and are we following the guidelines from the grantor related to the expenditures?

Ms. Lambert responded that we are going along with the guidelines of the grantor and how much the Library will pay to the POLIS Center every month. Having these agreements come to the Board is a new phase of the partnership so that's why we didn't do this prior. It is kind of timely. Their first payment was in January.

Dr. Murtadha asked why it was time sensitive.

Mr. Helling responded that the Library is paying the POLIS Center for the completion for the work on the Encyclopedia.

The motion to table was approved on the following roll call vote:

Mr. Biederman – Aye	Rev. Robinson – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

6. **Diversity, Policy and Human Resources Committee (Hope C. Tribble, Chair; Curtis W. Bigsbee, Patricia A. Payne)**

Ms. Tribble announced that the following resolutions are being removed from this Agenda this evening:

- a. **Resolution 8 – 2022** (Approval of Resolution 8 – 2022 – Enact Policy 249.7 Sunday Credit and Policy 245.2 Sunday Schedule)
- b. **Resolution 12 – 2022** (Approval of Resolution 12 – 2022 – Amendment to Section 23.3 of the Currently Effective Joint CBA Recommendations)
- c. **Resolution 13 – 2022** (Approval of Resolution 13 – 2022 – Amendment to Article 5 of the Currently Effective Joint Association Recommendations)

She then provided an update on the Climate Improvement Study process and the CEO Search process.

With regard to the Climate Study update, she wanted to thank everyone who has been so responsive in participating in this process. In addition to the all-employee survey, Ice Miller has talked in focus groups and performed interviews with many of our current employees, former employees, community stakeholders and Board members. They are still wrapping up due to some scheduling conflicts. She wanted everyone to know that she appreciates the commitment to the important work that's being done.

As mentioned previously, the plan is to have the Ice Miller team present its findings at a special meeting of the Diversity, Policy and Human Resources Committee. That will be a public meeting. We are looking to hold it at a time when all Board members can be in attendance and we can good participation from employees. We are trying to plan it well in advance so that folks can take a look at their schedules and be present. There are two dates in March that we're looking at and hopefully we can get that meeting scheduled in the next few days. We have a thorough plan developed to ensure that all employees and stakeholders have a chance to review the Climate Study results and to participate in the implementation.

We had another meeting of the Go Team, which is our cross-functional group of employees who helped us in this process. They have been instrumental and she thanked them for their dedication. The Go Team members were invited to participate in the implementation of the Climate Study recommendations once they are presented and Keesha Hughes, the Library's Diversity, Equity and Inclusion Officer, will be leading that effort. We will extend an invitation to all employees but we also want to assure our Go Team that their input has been important and it will continue to be valuable to this process going forward.

With regard to the CEO Search, the contract with Bradbury Miller, the CEO Search firm, has been executed and we expect them to begin their work beginning with a briefing to the Diversity, Policy and Human Resources Committee next month.

Dr. Murtadha commented that she wished to clarify something. For the Climate Study that we contracted for is for the survey and the focus groups and the interviews but then the Go Team is going to work on the improvement process?

Ms. Tribble advised that the Go Team will help with the implementation of the recommendations that come out of that process.

Dr Murtadha responded that then the employees of the Library are going to be

responsible for actually doing the work that needs to be done to implement those recommendations?

Ms. Tribble stated “yes” under the leadership of the Diversity, Equity and Inclusion Officer.

7. Facilities Committee (Curtis W. Bigsbee, Chair; Dr. Khaula Murtadha, Rev. T. D. Robinson)

a. Resolution 9 – 2022 (Approval of a Naming Opportunity for the East Thirty-Eighth Street Branch Community Room)

Roberta Jagers, the President of the Indianapolis Public Library Foundation, advised that she would like to recommend that the Board approve the naming of the East Thirty-Eighth Street Branch Library’s Community Room the “J. Steve and Donna D. Talley Community Room.”

Ms. Jagers explained that Donna used to read to neighborhood children at her home and she had volunteered at the East Thirty-Eighth Street Branch. When Donna passed away in 2006, Mr. Talley partnered with the Foundation to continue her legacy. He raised funds for the Branch’s children’s area and made additional gifts to support early literacy throughout the Library system. In 2011, the Foundation opened the J. Steve and Donna D. Talley Fund with a generous gift Mr. Talley received.

Ms. Payne commented that she fully supports this recommendation.

After full discussion and careful consideration of Resolution 9 – 2022, the resolution was adopted on the motion of Ms. Payne and seconded by Dr. Murtadha, to approve Resolution 9 – 2022, the Approval of a Naming Opportunity for the East Thirty-Eighth Street Branch Community Room.

Resolution 9 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye	Rev. Robinson – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

The resolution is appended to, and made a part of, these minutes.

b. Resolution 10 – 2022 (Approval to Amend the Services Contract for Security and Alarm Response Services)

Adam Parsons, Facilities Director, noted that the Library wishes to extend the contract with Universal Protection Service through the end of the calendar year, namely December 31, 2022.

The Library's initial goal is to replace the first shift of security officers from Universal Protection Service currently at Central Library with our own security personnel, namely, Library Security Assistants. The plan is to continue replacing contracted security with Library Security Assistants at all branches. He is working with Dana Imel, our Safety and Security Officer, Gregory Hill, the Interim Chief Public Services Officer and Ms. Hughes, to hire those in-house individuals.

Ms. Payne wanted to know what kind of Racial Equity Training the security officers are currently receiving.

Mr. Parsons responded that there are 24 items on the training list and three of them are related to Racial Equity.

Ms. Payne requested to see more information on the Racial Equity training being provided.

Mr. Parsons advised that he will provide that information.

After full discussion and careful consideration of Resolution 10 – 2022, the resolution was adopted on the motion of Dr. Murtadha and seconded by Judge Salinas, to approve Resolution 10 – 2022, the Approval to Amend the Services Contract for Security and Alarm Response Services.

Resolution 10 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye	Rev. Robinson – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

The resolution is appended to, and made a part of, these minutes.

c. **Briefing Report – Update on the New Security Incident Database**

Garrett Mason, Strategic Planning and Assessment Officer, shared information on the Library's new Security Incident Database.

Mr. Mason mentioned that this tool was initially identified by Ms. Imel. It can help track sex, age and race in the Database.

He showed screenshots of the information included in the Database. He pointed out the new items adding that the vendor did some custom work on the Database. He showed the different categories.

The Database will better inform us about concerning trends that might occur.

Dr. Murtadha expressed her appreciation to staff for their responsiveness on this matter.

8. Library Foundation Update

Ms. Jagers reviewed the information contained in the February 2022 Update.

News

The Library Foundation received 30 one-day and 31-day bus passes from The Indianapolis Public Transportation Foundation. The bus passes will be used by the Library's new social worker, Yanna McGraw, in her work. Her constituents need transportation to jobs, employment interviews, medical appointments, social service and government agencies, pharmacies, groceries stores and food pantries.

The Foundation's new fundraising event, Circulate: Night at the Library, is on Saturday, March 12. If you are interested in purchasing tickets or seeing more information please visit: <https://indyplfoundation.org/circulate>. We would like to thank our 31 sponsors of the event, including Ray Biederman's law firm, Mattingly Burke Cohen & Biederman LLP.

Donors

The Foundation thanks 146 donors who made gifts last month. The following are our top corporate and Foundation donors.

Blue & Co.
 Christel DeHaan Family Foundation
 Citizens Energy Group
 Engaging Solutions, LLC
 Indianapolis Colts
 Indianapolis Indians
 Indianapolis Public Transportation Foundation
 Lacy Foundation
 MacAllister Machinery Co., Inc.
 Powers & Sons Construction
 Ritz Charles Inc.

Program Support

This month, the Library Foundation is proud to provide more than \$165,000 to the Library. Examples of major initiatives supported include Hotspot software, World Language Computer Classes, Summer Reading Program, Staff DEI and LGBTQ+ training, Concert Series, Growing Global Citizens and Family and YA Author Visits.

9. Report of the Interim Chief Executive Officer

a. Confirming Resolutions

Mr. Helling requested that the Board approve Resolution 11 - 2022 Regarding Finances, Personnel and Travel.

He advised that it is a standard report for this month.

1) **Resolution Regarding Finances, Personnel and Travel (11– 2022)**

Dr. Murtadha made the motion, which was seconded by Ms. Payne, to approve Resolution 11 – 2022, the Resolution Regarding Finances, Personnel and Travel.

Resolution 11 – 2022 was approved on the following roll call vote:

Mr. Biederman – Abstain	Rev. Robinson – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

The resolution is appended to, and made a part of, these minutes.

b. **Interim CEO Roadmap – February 2022**

Mr. Helling discussed the February 2022 Roadmap that had been distributed to the Board.

He pointed out that the items on the Roadmap are now becoming “business as usual” and this will be the last Roadmap document.

When the Library receives the Climate Improvement Study Report from Ice Miller next month that will be the guiding document going forward.

c. **Presentation on E-Resources, Schools and Equitable Access**

NOTE: This Presentation was tabled until a later date.

d. **Strategic Plan Update**

Garrett Mason, Strategic Planning and Assessment Officer, provided an Update and presentation on the Strategic Plan.

The presentation included several details about our progress on the Plan that he reviewed item by item. He commented that several areas are “stretch” goals and others have been affected by Covid 19. There are also several examples where we are making good progress and others where more work is needed.

With regard to some of the numbers in the Update, Dr. Murtadha commented that you shouldn’t put everything in one person’s hands. If they are out for an extended period, that initiative does not move forward and our numbers go down. We need to think strategically and logistically.

She did mention that the information provided was very helpful.

e. **Legislative Update**

Ms. Lambert shared information about the proposed items before the Indiana legislature.

She was pleased to confirm that HB 1134 failed in the House Committee today.

The other bill we have been watching is SB 17 and it has not been heard. The deadline has now passed for it to be heard during this legislative session.

Dr. Murtadha mentioned that many of us have written letters and gone and testified. We argued against HB 1134 and if there is additional information we need to put forward on other bills, please provide that to us.

Ms. Lambert also thanked Library staff who attended the “Pack the House” events.

Ms. Payne commented that HB 1134, if passed, would have criminalized educators for teaching the truth about history and culture. She realizes that there is a possibility they can still tack on some of the language onto other bills.

UNFINISHED BUSINESS

10. None.

NEW BUSINESS

11. None.

AGENDA BUILDING

12. **Future Agenda Items** – This time was made available for discussion of items not on the Agenda which were of interest to Library Board members and the opportunity was given to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

March 2022 - None

INFORMATION

13. **Materials**

a. **Notes of January 19, 2022 and February 8, 2022 Diversity, Policy and Human Resources Committee Meeting.**

b. **Notes of February 8, 2022 Facilities Committee Meeting**

c. **Notes of February 15, 2022 Finance Committee Meeting**

14. Board Meeting Schedule for 2022 (Notice and Place of Meeting) and Upcoming Events/Information

- a. **Board Meetings for 2022 Schedule** will be updated throughout the year as necessary.
- b. **Library Programs/Free Upcoming Events** may be found at attend.indypl.org.

15. Notice of Special Meetings

None.

16. Notice of Next Regular Meeting

Monday, March 28, 2022, at the Library Services Center, 2450 North Meridian Street, at 6:30 p.m.

17. Other Business

None.

18. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 8:00 p.m.

Ray Biederman, Secretary to the Board



INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE EXECUTIVE SESSION
MARCH 18, 2022

The Indianapolis-Marion County Public Library Board met in Executive Session at the Library Services Center, 2450 North Meridian Street, Indianapolis, IN and electronically via Zoom on Friday, March 18, 2022 at 11:30 a.m. pursuant to notice given in accordance with the rules of the Board.

1. **Call To Order**

President Salinas presided as Chairman. Secretary Biederman was present.

2. **Roll Call**

Members present: Mr. Biederman (In Person), Dr. Murtadha (In Person), Ms. Payne (In Person), Judge Salinas (In Person) and Ms. Tribble (Virtual).

Members absent: Mr. Bigsbee and Rev. Robinson.

Judge Salinas announced that a quorum was present and that the meeting was duly constituted.

3. **Discussion**

- a. Pursuant to IC 5-14-1.5-6.1(b)(5) to receive information about and interview prospective employees.
- b. Pursuant to IC 5-14-1.5-6.1(b)(9) to discuss a job performance evaluation of individual employees.

4. **Adjournment**

The Secretary announced that there was no further business to come before the Board.

The Chairman declared the Executive Session adjourned at 2:00 p.m.

Ray Biederman, Secretary to the Board

CERTIFICATION

I, Ray Biederman, Secretary to the Board of the Indianapolis-Marion County Public Library, hereby certify that the foregoing minutes are true and correct.

Ray Biederman, Secretary to the Board



Indianapolis-Marion County Public Library
Report of the Treasurer for February 2022
Prepared by Accounting for the March 28, 2022 Board Meeting

5a

Table of Contents

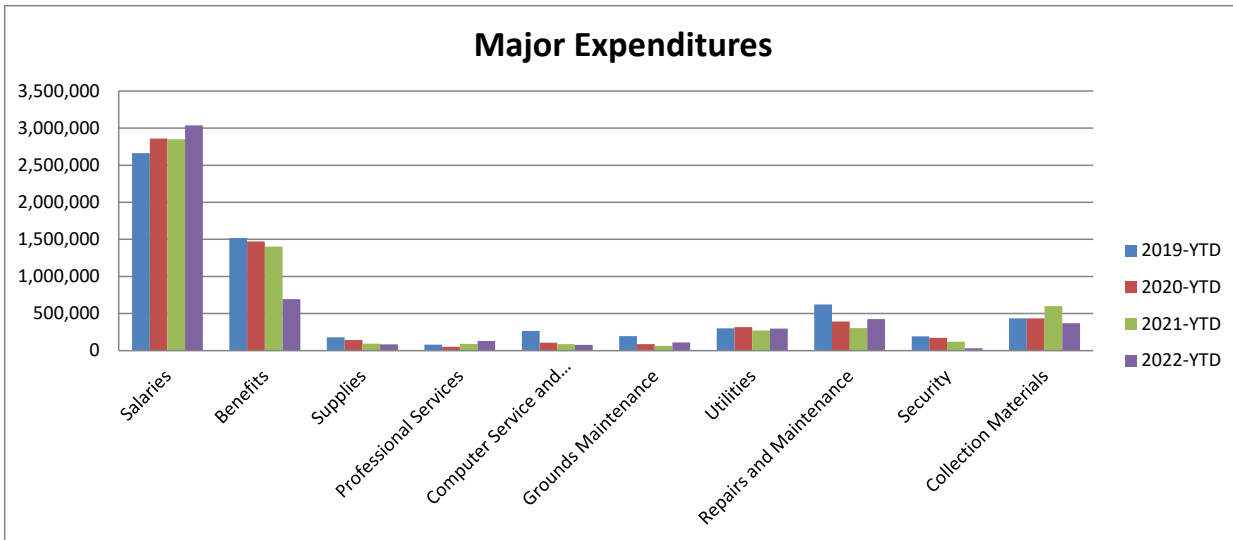
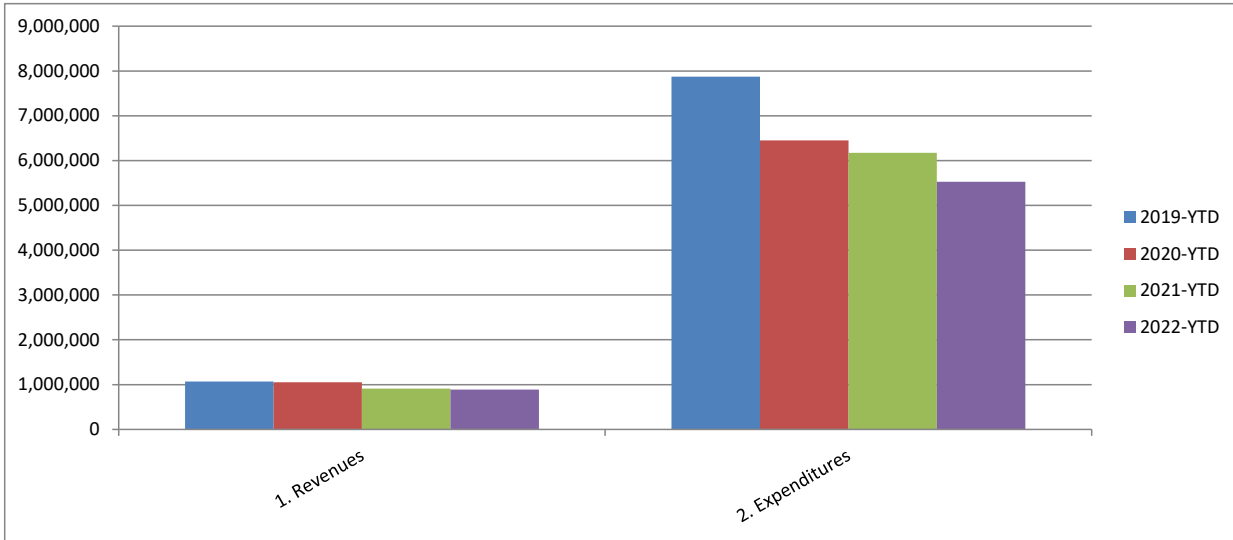
Operating Fund Revenues and Expenditures	1
Operating Fund – Charts	2
Operating Fund – Detailed Income Statement	3
Operating Fund – Cashflow Projections	6
Status of the Treasury – Cash Balances	7
Status of the Treasury – Investment Report	8
Bond and Interest Funds – Detailed Income Statement	9
Rainy Day Fund – Detailed Income Statement	10
Library Improvement Reserve Fund – Detailed Income Statement	11
Parking Garage – Detailed Income Statement	12
Shared System - Detailed Income Statement	13
Gift & Grant Fund - Detailed Income Statement	14
Summary of Construction Fund Cash Balances	16

**Indianapolis-Marion County Public Library
Operating Fund Revenues and Expenditures
Month Ended February 28, 2022**

Revenue		Annual			% Budget Received
		2022 Revised Budget	Actual MTD 2/28/2022	Actual YTD 2/28/2022	
Property Taxes	31	39,360,044	-	-	0%
Intergovernmental	33	8,217,875	375,902	751,805	9%
Fines & Fees	35	131,001	8,682	17,972	14%
Charges for Services	34	582,908	32,015	62,742	11%
Miscellaneous	36	704,520	44,714	56,912	8%
Total		48,996,348	461,314	889,432	2%

Expenditures		Annual			% Budget Spent
		2022 Revised Budget	Actual MTD 2/28/2022	Actual YTD 2/28/2022	
Personal Services & Benefits	41	31,283,609	1,609,960	3,730,638	12%
Supplies	42	1,356,630	38,561	85,025	6%
Other Services and Charges	43	18,208,182	833,039	1,565,861	9%
Capital Outlay	44	3,289,833	140,249	145,850	4%
Total		54,138,254	2,621,808	5,527,374	10%

**Indianapolis-Marion County Public Library
Chart Overview
Month Ended February 28, 2022**



Indianapolis-Marion County Public Library
Fund 101- Operating Fund - Detailed Income Statement
Month Ended February 28, 2022

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
TAXES						
311000 PROPERTY TAX	47,890,298	47,890,298	-	-	-	47,890,298
311300 PROPERTY TAX CAPS	(8,530,254)	(8,530,254)	-	-	-	(8,530,254)
TAXES Total	39,360,044	39,360,044	-	-	-	39,360,044
INTERGOVERNMENTAL						
332200 E-RATE REVENUE	240,000	240,000	13,151	26,301	-	213,699
335100 FINANCIAL INSTITUTION TAX REV	319,007	319,007	-	-	-	319,007
335200 LICENSE EXCISE TAX REVENUE	2,989,778	2,989,778	-	-	-	2,989,778
335400 LOCAL OPTION INCOME TAX	3,854,584	3,854,584	321,215	642,431	-	3,212,153
335500 COUNTY OPTION INCOME TAX	498,398	498,398	41,536	83,073	-	415,325
335700 COMMERCIAL VEHICLE TAX REVENUE	294,870	294,870	-	-	-	294,870
339000 IN LIEU OF PROP. TAX	21,238	21,238	-	-	-	21,238
INTERGOVERNMENTAL Total	8,217,875	8,217,875	375,902	751,805	-	7,466,070
CHARGES FOR SERVICES						
347601 PUBLIC PRINTING REVENUE	280,000	280,000	22,043	41,960	-	238,040
347602 FAX TRANSMISSION REVENUE	74,468	74,468	7,808	15,856	-	58,612
347603 PROCTORING EXAMS	4,130	4,130	109	137	-	3,993
347604 PLAC CARD DISTRIBUTION REVENUE	55,000	55,000	-	-	-	55,000
347605 USAGE FEE REVENUE	2,500	2,500	20	20	-	2,480
347606 SET-UP & SERVICE - TAXABLE	21,295	21,295	150	150	-	21,145
347607 SET-UP & SERVICE - NON-TAXABLE	17,167	17,167	975	975	-	16,192
347608 SECURITY SERVICES REVENUE	33,183	33,183	360	360	-	32,823
347609 EVENT SECURITY	-	-	27	27	-	(27)
347620 CAFE REVENUE	16,325	16,325	524	1,135	-	15,190
347621 CATERING REVENUE	78,840	78,840	-	2,123	-	76,717
CHARGES FOR SERVICES Total	582,908	582,908	32,015	62,742	-	520,166
FINES						
351200 FINES	115,622	115,622	7,856	16,261	-	99,361
351201 OTHER CARD REVENUE	1,385	1,385	325	650	-	735
351202 HEADSET REVENUE	6,795	6,795	206	448	-	6,347
351203 USB REVENUE	5,332	5,332	178	408	-	4,924
351204 LIBRARY TOTES	1,867	1,867	118	205	-	1,662
FINES Total	131,001	131,001	8,682	17,972	-	113,029
MISCELLANEOUS						
360000 MISCELLANEOUS REVENUE	5,434	5,434	105	232	-	5,202
360001 REVENUE ADJUSTMENT	-	-	1	1	-	(1)
361000 INTEREST INCOME	69,610	69,610	2,805	5,712	-	63,898
362000 FACILITY RTL REV - TAXABLE	152,884	152,884	13,118	22,082	-	130,802
362001 FACILITY RENTAL REV - NONTAX	43,499	43,499	1,629	1,630	-	41,869
362002 EQUIPMENT RENTAL REV - TAXABLE	21,505	21,505	300	300	-	21,205
362003 EQUIPMENT RENTAL REV - NONTAX	2,801	2,801	150	150	-	2,651
367004 OTHER GRANTS	225,000	225,000	-	-	-	225,000
MISCELLANEOUS Total	520,733	520,733	18,108	30,107	-	490,626
OTHER FINANCING SRCS						
392100 SALE OF SURPLUS PROPERTY	3,787	3,787	-	-	-	3,787

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
396000 REFUNDS	5,000	5,000	-	-	-	5,000
399000 REIMBURSEMENT FOR SERVICES	175,000	175,000	26,606	26,806	-	148,194
OTHER FINANCING SRCS Total	183,787	183,787	26,606	26,806	-	156,981

REVENUE Total	48,996,348	48,996,348	461,314	889,432	-	48,106,916
----------------------	-------------------	-------------------	----------------	----------------	---	-------------------

EXPENSE						
PERSONAL SERVICES						
411000 SALARIES APPOINTED STAFF	19,496,401	19,562,826	1,403,503	2,869,199	-	16,693,628
412000 SALARIES HOURLY STAFF	1,789,546	1,799,046	84,270	166,372	-	1,632,674
413000 WELLNESS	46,125	46,125	4,867	4,867	7,179	34,079
413001 LONG TERM DISABILITY INSURANCE	46,081	46,081	3,731	5,541	-	40,540
413002 EMPLOYEE ASSISTANCE PROGRAM	24,569	26,169	-	-	20,800	5,369
413003 TUITION ASSISTANCE	30,750	30,750	1,352	7,352	-	23,398
413004 SALARY ADJUSTMENT	203,287	203,287	-	-	-	203,287
413100 FICA AND MEDICARE	1,643,926	1,649,006	108,450	221,350	-	1,427,656
413300 PERF/INPRS	2,797,356	2,797,356	-	199,556	-	2,597,800
413400 UNEMPLOYMENT COMPENSATION	20,500	22,804	-	-	2,304	20,500
413500 MEDICAL & DENTAL INSURANCE	5,068,936	5,059,436	713	250,318	-	4,809,118
413600 GROUP LIFE INSURANCE	40,723	40,723	3,074	6,083	-	34,640
PERSONAL SERVICES Total	31,208,200	31,283,609	1,609,960	3,730,638	30,283	27,522,688

SUPPLIES						
421500 OFFICE SUPPLIES - FAC/PURCH	537,048	558,242	1,510	8,888	27,981	521,373
421600 LIBRARY SUPPLIES	100,000	137,773	8,146	12,819	38,453	86,500
421700 DEPARTMENT OFFICE SUPPLIES	337,120	367,153	16,154	43,495	42,483	281,176
422210 GASOLINE	44,880	45,602	1,475	2,197	22,025	21,380
422250 UNIFORMS	16,320	18,249	-	1,496	433	16,320
422310 CLEANING & SANITATION	169,950	176,251	11,277	16,130	14,950	145,171
429001 NON CAPITAL FURNITURE & EQUIP	53,360	53,360	-	-	-	53,360
SUPPLIES Total	1,258,678	1,356,630	38,561	85,025	146,324	1,125,281

OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	219,000	341,500	53,139	75,340	47,268	218,892
431500 CONSULTING SERVICES	327,900	780,284	33,137	55,039	432,644	292,601
432100 FREIGHT & EXPRESS	12,070	12,605	-	491	535	11,579
432200 POSTAGE	65,265	65,265	-	-	-	65,265
432300 TRAVEL	34,380	34,380	28	28	-	34,352
432400 DATA COMMUNICATIONS	280,400	291,777	28,899	46,324	-	245,452
432401 CELLULAR PHONE	11,602	11,602	806	1,636	-	9,966
432500 CONFERENCES	94,000	94,000	-	-	3,050	90,950
432501 IN HOUSE CONFERENCE	124,560	142,219	5,102	9,857	20,355	112,007
433100 OUTSIDE PRINTING	103,000	116,915	1,935	11,366	7,432	98,118
433200 PUBLICATION OF LEGAL NOTICES	1,810	1,810	82	82	-	1,728
434100 WORKER'S COMPENSATION	176,927	176,927	-	20,129	20,129	136,669
434200 PACKAGE	275,575	275,575	-	40,089	40,089	195,397
434201 EXCESS LIABILITY	11,802	11,802	-	5,005	5,005	1,792
434202 AUTOMOBILE	22,342	22,342	-	5,149	5,599	11,594
434500 OFFICIAL BONDS	1,140	1,140	-	-	-	1,140
434501 PUBLIC OFFICIALS & EE LIAB	18,243	18,243	-	-	-	18,243
434502 BROKERAGE FEE	20,500	30,500	-	10,000	10,000	10,500
435100 ELECTRICITY	1,300,000	1,372,228	76,010	148,239	1,018,803	205,187
435200 NATURAL GAS	190,000	201,640	18,466	30,106	91,534	80,000
435300 HEAT/STEAM	408,194	431,974	31,822	55,601	318,178	58,194
435400 WATER	87,574	90,200	4,454	7,896	74,969	7,335
435401 COOLING/CHILLED WATER	564,737	586,064	18,043	39,370	511,957	34,737
435500 STORMWATER	28,512	28,512	113	113	563	27,837
435900 SEWAGE	100,725	102,747	4,089	7,226	91,198	4,323

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
436100 REP & MAINT-STRUCTURE	748,606	926,990	56,333	163,127	298,045	465,818
436101 ELECTRICAL	487,437	509,422	-	21,985	250,976	236,461
436102 PLUMBING	102,000	104,263	1,955	4,706	27,970	71,587
436103 PEST SERVICES	35,700	40,760	-	5,060	24,000	11,700
436104 ELEVATOR SERVICES	165,000	194,720	5,474	30,523	57,831	106,366
436110 CLEANING SERVICES	1,370,000	1,451,974	71,247	144,577	437,397	870,000
436200 REP & MAINT-EQUIPMENT	221,340	235,358	798	9,747	42,236	183,374
436201 REP & MAINT-HEATING & AIR	523,974	613,571	2,610	40,342	141,951	431,277
436202 REP & MAINT -AUTO	64,260	71,988	2,216	4,335	7,728	59,925
436203 REP & MAINT-COMPUTERS	401,420	401,420	45,491	62,220	8,814	330,386
437200 EQUIPMENT RENTAL	87,869	87,869	-	8,125	39,700	40,045
437300 REAL ESTATE RENTAL	343,575	343,575	24,523	27,023	17,500	299,052
439100 CLAIMS, AWARDS, INDEMNITIES	25,750	25,750	-	-	-	25,750
439600 TRASH REMOVAL	80,000	84,793	5,886	10,679	58,614	15,500
439601 SNOW REMOVAL	419,910	419,910	69,440	72,465	179,035	168,410
439602 LAWN & LANDSCAPING	343,082	355,162	16,293	28,766	124,592	201,804
439800 DUES & MEMBERSHIPS	58,880	58,880	3,825	4,025	-	54,855
439901 COMPUTER SERVICES	566,634	568,626	3,990	7,140	30,528	530,957
439902 PAYROLL SERVICES	145,000	145,000	2,080	8,927	-	136,073
439903 SECURITY SERVICES	1,255,543	1,545,944	676	33,582	308,374	1,203,988
439904 BANK FEES/CREDIT CARD FEES	68,289	68,289	5,964	10,656	-	57,633
439905 OTHER CONTRACTUAL SERVICES	687,476	743,821	10,554	58,397	82,327	603,097
439906 RECRUITMENT EXPENSES	44,000	44,000	-	3,076	-	40,924
439907 EVENTS & PR	77,200	97,515	-	8,548	20,025	68,942
439910 PROGRAMMING	77,950	77,950	2,770	2,770	815	74,365
439911 PROGRAMMING-JUV.	150,750	153,486	300	1,485	4,391	147,610
439912 PROGRAMMING ADULT - CENTRAL	25,000	25,000	-	-	-	25,000
439913 PROGRAMMING EXHIBITS - CENTRAL	5,000	5,000	-	-	-	5,000
439930 MATERIALS CONTRACTUAL	3,260,296	3,284,896	224,489	224,489	24,600	3,035,807
451100 AUDIT FEES	15,000	30,000	-	-	15,000	15,000
452002 TRANSFERS IN/OUT	250,000	250,000	-	-	-	250,000
OTHER SERVICES AND CHARGES TOTAL	16,587,199	18,208,182	833,039	1,565,861	4,901,757	11,740,564
CAPITAL						
445100 CAPITAL - FURNITURE	50,000	61,762	-	-	11,762	50,000
445301 COMPUTER EQUIPMENT	200,000	200,000	-	-	-	200,000
449000 BOOKS & MATERIALS	3,002,000	3,008,571	140,249	145,850	6,571	2,856,150
449200 ART & EXHIBITS	-	19,500	-	-	19,500	-
CAPITAL Total	3,252,000	3,289,833	140,249	145,850	37,833	3,106,150
EXPENSE Total	52,306,077	54,138,254	2,621,808	5,527,374	5,116,198	43,494,682

**Indianapolis-Marion County Public Library
Receipts & Disbursements
Month Ended February 28, 2022**

FUND	CASH AND	RECEIPTS	DISBURSEMENTS	CASH AND
	INVESTMENTS			INVESTMENTS
	1/31/2022			2/28/2022
101 Total Operating	33,774,506	461,314	2,912,240	31,323,579
104 Total Fines	4	41,025	41,025	4
226 Total Parking Garage	656,105	10,716	282	666,539
230 Total Grant	621,204	18,760	66,798	573,167
245 Total Rainy Day	5,307,794	803	-	5,308,597
270 Total Shared System	196,653	37,922	6,044	228,531
276 Total Cares Grant Fund	-	-	-	-
277 Total ARP Grant	(6,409)	-	-	(6,409)
301 Total BIRF 1	(1,213,018)	173	-	(1,212,845)
321 Total BIRF 2	655,770	-	-	655,770
471 Total Library Improvement Reserve Fund	2,432,675	489	-	2,433,164
472 Total Construction	-	-	-	-
474 Total 2014 Multi-Branch Fac Improv	-	-	-	-
475 Total 2015 Bond RFID Books & Materials	-	-	-	-
476 Total 2016 Bond - Michigan Rd	-	-	-	-
477 Total 2017A Bond - Brightwood	-	-	-	-
478 Total 2017B Bond - Eagle	-	-	-	-
479 Total 2018A Bond - AHS/ILS/Fac Improvmts	1,146,439	-	2,834	1,143,605
480 Total 2018 BBond - West Perry Branch	451,102	-	1,531	449,571
481 Total 2019 Bond - LAW WAY Renovation	11,457	-	-	11,457
482 Total 2020 Bond - Fac Renov Equip Acq	3,342,673	-	3,341	3,339,332
483 Total 2021A Bond Glendale BR	15,372,980	106	25,065	15,348,021
484 Total 2021B Bond FT Harrison BR	14,069,909	98	33,793	14,036,214
485 Total 2021C Bond Energy Cons	5,516,229	-	96,356	5,419,874
701 Total Self-Insurance Fund	-	-	-	-
800 Total Gift	2,094,076	412,431	32,657	2,473,850
806 Total Payroll Liabilities	109,063	102,561	54,595	157,029
812 Total Foundation Agency Fund	860	335	-	1,195
813 Total Staff Association Agency Fund	31	-	-	31
814 Total Sales Tax Agency Fund	667	997	672	992
815 Total PLAC Card Revenue Agency Fund	19,992	1,950	10,855	11,087
Grand Total	84,560,760	1,089,680	3,288,088	82,362,352

**Indianapolis Marion County Public Library
Status of the Treasury
Investment Report
Month Ended February 28, 2022**

Chase Savings Account

	Balance February 28, 2022	Interest Earned February 28, 2022
Operating Fund	\$ 7,003,088	\$ 53
Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 409,275	\$ 3
Bond & Interest Redemption Fd	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 404,793	\$ 3
Gift Fund	\$ 91	\$ 1
2021A Bond (Glendale)	\$ 14,000,234	\$ 106
2021B Bond (Fort Harrison)	\$ 13,000,218	\$ 98
Total Chase Savings Account	\$ 35,024,480	\$ 265

The average savings account rate for February was 0.01%

Previous Month's Chase Savings Account Activity

	Balance January 31, 2022	Interest Earned January 31, 2022
Operating Fund	\$ 7,003,035	\$ 59
Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 409,272	\$ 3
Bond & Interest Redemption Fd	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 404,790	\$ 3
Gift Fund	\$ 90	\$ 2
2021A Bond (Glendale)	\$ 14,000,129	\$ 117
2021B Bond (Fort Harrison)	\$ 13,000,119	\$ 109
Total Chase Savings Account	\$ 35,024,215	\$ 293

The average savings account rate for January was 0.01%

Fifth Third Bank Investment Account

	Balance February 28, 2022	Interest Earned February 28, 2022
Library Improvement Reserve Fd	\$ 2,231,739	\$ 489
Rainy Day Fund	\$ 3,463,253	\$ 758
Total Fifth Third Bank	\$ 5,694,992	\$ 1,247

The average investment account rate for February was 0.26%

Previous Month's Fifth Third Bank Investment Account

	Balance January 31, 2022	Interest Earned January 31, 2022
Library Improvement Reserve Fd	\$ 2,231,250	\$ 431
Rainy Day Fund	\$ 3,462,495	\$ 670
Total Fifth Third Bank	\$ 5,693,745	\$ 1,101

The average investment account rate for January was 0.23%

Hoosier Fund Account Income

	Balance February 28, 2022	Interest Earned February 28, 2022
Operating Fund	\$ 8,692,304	\$ 2,044
Rainy Day Fund	\$ 180,039	\$ 41
2017A Brightwood Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ 162,846	\$ -
2018A Multi-Project Fund	\$ 751,796	\$ -
Bond & Interest Redemption Fd	\$ 28,665	\$ 173
2019 Lawrence/Wayne Project Fund	\$ -	\$ -
Total Hoosier Fund Account	\$ 9,815,650	\$ 2,258

The average Hoosier Fund account rate for February was 0.30%

Previous Month's Hoosier Fund Account Income

	Balance January 31, 2022	Interest Earned January 31, 2022
Operating Fund	\$ 8,690,260	\$ 2,262
Rainy Day Fund	\$ 179,998	\$ 46
2017A Brightwood Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ 162,846	\$ -
2018A Multi-Project Fund	\$ 751,796	\$ -
Bond & Interest Redemption Fd	\$ 28,492	\$ 192
2019 Lawrence/Wayne Project Fund	\$ -	\$ -
Total Hoosier Fund Account	\$ 9,813,391	\$ 2,500

The average Hoosier Fund account rate for January was 0.30%

TrustIndiana

	Balance February 28, 2022	Interest Earned February 28, 2022
Operating Fund	\$ 6,800,452	\$ 703
2015 RFID Project Fund	\$ -	\$ -
2017A Brightwood Project Fund	\$ -	\$ -
2017B Eagle Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,251	\$ -
Total TrustIndiana Account	\$ 7,341,601	\$ 703

The average TrustIndiana account rate for February was 0.12%

Previous Month's TrustIndiana

	Balance January 31, 2022	Interest Earned January 31, 2022
Operating Fund	\$ 6,799,749	\$ 581
2015 RFID Project Fund	\$ -	\$ -
2017A Brightwood Project Fund	\$ -	\$ -
2017B Eagle Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,251	\$ -
Total TrustIndiana Account	\$ 7,340,897	\$ 581

The average TrustIndiana account rate for January was 0.09%

U. S. Bank

	Balance February 28, 2022	Interest Earned February 28, 2022
Operating Fund	\$ 1,053,378	\$ 5
Total U. S. Bank	\$ 1,053,378	\$ 5

The average U. S. Bank account rate for February was 0.005%

Previous Month's U.S. Bank

	Balance January 31, 2022	Interest Earned January 31, 2022
Operating Fund	\$ 1,053,373	\$ 5
Total U. S. Bank	\$ 1,053,373	\$ 5

The average U. S. Bank account rate for January was 0.005%

Indianapolis-Marion County Public Library
Fund 301 and 321 - Bond and Interest Funds - Detailed Income Statement
Month Ended February 28, 2022

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Property Taxes						
311000 PROPERTY TAX	14,757,882	14,757,882	-	-	-	14,757,882
Property Taxes Total	14,757,882	14,757,882	-	-	-	14,757,882
Intergovernmental						
335100 FINANCIAL INSTITUTION T	92,051	92,051	-	-	-	92,051
335200 LICENSE EXCISE TAX REVE	891,429	891,429	-	-	-	891,429
335700 COMMERCIAL VEHICLE TAX	85,087	85,087	-	-	-	85,087
339000 IN LIEU OF PROP. TAX	7,594	7,594	-	-	-	7,594
Intergovernmental Total	1,076,161	1,076,161	-	-	-	1,076,161
Miscellaneous						
361000 INTEREST INCOME	-	-	173	365	-	(365)
Miscellaneous Total	-	-	173	365	-	(365)
REVENUES Total	15,834,043	15,834,043	173	365	-	15,833,678
EXPENSES						
Other Services and Charges						
439904 BANK FEES/CREDIT CARD F	14,750	14,750	-	1,500	-	13,250
438100 PRINCIPAL	14,480,000	14,480,000	-	3,535,000	-	10,945,000
438200 INTEREST	2,037,991	2,037,991	-	57,603	-	1,980,388
Other Services and Charges Total	16,532,741	16,532,741	-	3,594,103	-	12,938,638
EXPENSES Total	16,532,741	16,532,741	-	3,594,103	-	12,938,638

Indianapolis-Marion County Public Library
Fund 245 - Rainy Day Fund - Detailed Income Statement
Month Ended February 28, 2022

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	-	-	803	1,522	-	(1,522)
MISCELLANEOUS Total	-	-	803	1,522	-	(1,522)
REVENUE Total	-	-	803	1,522	-	(1,522)
EXPENSE						
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	100,000	100,000	-	-	-	100,000
431200 ENGINEERING & ARCHITECTURAL	400,000	441,568	-	-	41,568	400,000
431500 CONSULTING SERVICES	-	23,276	-	-	23,276	-
438400 ISSUANCE COSTS	-	-	-	225	-	(225)
OTHER SERVICES AND CHARGES TOTAL	500,000	564,844	-	225	64,844	499,775
CAPITAL						
441000 LAND	1,000,000	1,000,000	-	-	-	1,000,000
443500 BUILDING	1,500,000	1,500,000	-	-	-	1,500,000
CAPITAL Total	2,500,000	2,500,000	-	-	-	2,500,000
EXPENSE Total	3,000,000	3,064,844	-	225	64,844	2,999,775

Indianapolis-Marion County Public Library
Fund 471 - Library Improvement Reserve Fund - Detailed Income Statement
Month Ended February 28, 2022

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	-	-	489	920	-	(920)
MISCELLANEOUS Total	-	-	489	920	-	(920)
REVENUE Total	-	-	489	920	-	(920)
EXPENSE						
CAPITAL						
444501 COMPUTER SOFTWARE	250,000	250,000	-	-	-	250,000
CAPITAL Total	250,000	250,000	-	-	-	250,000
EXPENSE Total	250,000	250,000	-	-	-	250,000

Indianapolis-Marion County Public Library
Fund 226 - Parking Garage - Detailed Income Statement
Month Ended February 28, 2022

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347610 PARKING REVENUE	120,000	120,000	10,542	19,722	-	100,278
347611 EVENTS PARKING	8,000	8,000	150	150	-	7,850
CHARGES FOR SERVICES Total	128,000	128,000	10,692	19,872	-	108,128
MISCELLANEOUS						
360001 REVENUE ADJUSTMENT	-	-	21	18	-	(18)
361000 INTEREST INCOME	100	100	3	7	-	93
MISCELLANEOUS Total	100	100	24	25	-	75
REVENUE Total	128,100	128,100	10,716	19,897	-	108,203
EXPENSE						
SUPPLIES						
421200 PRINTER SUPPLIES	3,500	3,500	-	-	-	3,500
421500 OFFICE SUPPLIES - FAC/PURCH	3,000	3,000	-	-	-	3,000
422310 CLEANING & SANITATION	100	100	-	-	-	100
SUPPLIES Total	6,600	6,600	-	-	-	6,600
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	2,500	2,500	-	-	-	2,500
431500 CONSULTING SERVICES	5,000	7,915	-	-	2,915	5,000
431501 PARKING GARAGE CONTRACTUAL	12,000	12,000	-	-	-	12,000
432200 POSTAGE	100	100	-	-	-	100
432400 DATA COMMUNICATIONS	5,000	5,000	20	39	-	4,961
434201 EXCESS LIABILITY	5,000	5,000	-	-	-	5,000
436100 REP & MAINT-STRUCTURE	457,500	457,500	-	-	-	457,500
436110 CLEANING SERVICES	5,000	5,000	-	-	-	5,000
436200 REP & MAINT-EQUIPMENT	4,000	4,000	-	-	-	4,000
436201 REP & MAINT-HEATING & AIR	12,500	12,500	-	-	-	12,500
439904 BANK FEES/CREDIT CARD FEES	3,500	3,500	263	580	-	2,920
439905 OTHER CONTRACTUAL SERVICES	10,000	10,000	-	-	-	10,000
OTHER SERVICES AND CHARGES TOTAL	522,100	525,015	282	619	2,915	521,481
CAPITAL						
445300 CAPITAL - EQUIPMENT	10,000	10,000	-	-	-	10,000
CAPITAL Total	10,000	10,000	-	-	-	10,000
EXPENSE Total	538,700	541,615	282	619	2,915	538,081

Indianapolis-Marion County Public Library
Fund 270 - Shared System - Detailed Income Statement
Month Ended February 28, 2022

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347640 SHARED SYSTEM REVENUE	-	-	37,922	41,125	-	(3,203)
CHARGES FOR SERVICES Total	-	-	37,922	41,125	-	(3,203)
REVENUE Total	-	-	37,922	41,125	-	(3,203)
EXPENSE						
PERSONAL SERVICES						
411000 SALARIES APPOINTED STAFF	64,200	64,200	4,987	9,974	-	54,226
413100 FICA AND MEDICARE	4,911	4,911	349	698	-	4,213
413300 PERF/INPRS	9,116	9,116	-	708	-	8,408
421600 LIBRARY SUPPLIES	5,000	5,000	-	-	-	5,000
431500 CONSULTING SERVICES	5,000	5,000	-	-	-	5,000
432300 TRAVEL	1,500	1,500	-	-	-	1,500
432501 IN HOUSE CONFERENCE	250	250	-	-	-	250
439901 COMPUTER SERVICES	916	916	-	-	-	916
439907 EVENTS & PR	500	500	-	-	-	500
439909 REIMBURSEMENT FOR SERVI	75,000	75,000	-	-	-	75,000
439930 MATERIALS CONTRACTUAL	14,000	14,000	-	-	-	14,000
PERSONAL SERVICES Total	180,394	180,394	5,336	11,380	-	169,014
SUPPLIES						
421600 LIBRARY SUPPLIES	-	-	-	-	138	(138)
SUPPLIES Total	-	-	-	-	138	(138)
EXPENSE Total	180,394	180,394	5,336	11,380	138	168,876

Indianapolis-Marion County Public Library
Fund 800 & 230 - Gift and Grant - Detailed Income Statement
Month Ended February 28, 2022

	MTD	YTD
REVENUE		
MISCELLANEOUS		
334700 GRANTS - LSTA	-	-
334720 GRANTS - STATE	-	2,446
360000 MISCELLANEOUS REVENUE	-	-
360001 REVENUE ADJUSTMENT	-	-
361000 INTEREST INCOME	1	3
367000 FOUNDATION CONTRIBUTION	412,431	514,934
367002 FOUNDATIONS - DESIGNATED GIFTS	-	-
367004 OTHER GRANTS	18,759	18,759
396000 REFUNDS	-	-
399000 REIMBURSEMENT FOR SERVICES	-	-
MISCELLANEOUS Total	431,191	536,142

REVENUE Total	431,191	536,142
----------------------	----------------	----------------

EXPENSE		
00005012 - AQUARIUM MAINTENANCE MULTI-BRANCH	1,478	2,143
00015007 - CBLC CENTER FOR BLACK LIT & CULTURE	6,517	7,616
00065001 - DECATUR UNRESTRICTED GIFT	-	155
00095001 - E. WASHINGTON UNRESTRICTED GIFT	1,150	1,150
00125001 - HAUGHVILLE UNRESTRICTED GIFT	-	-
00145001 - NORA UNRESTRICTED GIFTS	-	-
00165001 - GARFIELD PARK UNRESTRICTED GIFTS	-	-
00195001 - WAYNE UNRESTRICTED GIFTS	248	248
00255001 - OUTREACH UNRESTRICTED GIFT FUND	-	65
00405001 - CEO UNRESTRICTED GIFTS	-	796
00405010 - DIGITAL ENCYCLOPEDIA OF INDPLS DEOI	26,606	26,606
00425002 - LIBRARY MATERIALS MEMORIAL FUND	41	41
00425010 - LILLY CITY DIGITIZATION	13,181	19,220
18055010 - GROW WITH GOOGLE	1,768	5,311
20005030 - VOX BOOKS	-	40
20125011 - HVL DEVICE LENDING EXPANSION	(89)	2,127
20425012 - CATALOGING & PROCESSING EITELJORG	-	-
21005013 - SUMMER READING PROGRAM 2021	-	-
21005016 - ADULT SUMMER READING PROGRAM	-	-
21005026 - TEEN ZONE WRN IRV PIK	1,355	1,580

Indianapolis-Marion County Public Library
Fund 800 & 230 - Gift and Grant - Detailed Income Statement
Month Ended February 28, 2022

	MTD	YTD
21005034 - LGBTQ+ COMPETENCY TRAINING WITH IND	900	900
21005035 - EARLY CHILDHOOD EDUCATORS WORKSHOP	-	-
21005036 - PRESCHOOL PACKAGED PROGRAMS	300	300
21005039 - ON THE ROAD TO READING R2R	-	128
21005040 - HOMESCHOOL CAP 2021 BIPOC COLLECTIO	-	200
21015016 - SIMPLE AND AFFORDABLE PLANT BASED C	-	243
21045041 - CENTRAL AUTHOR ENGRAVINGS	-	-
21085022 - GRAB AND GO CRAFTS E38	-	174
21305010 - IPS AND CHARTER SCHOOL LIBRARY CARD	-	78
21425022 - LSTA HERRON MORTON NEIGHBORH'D ASOC	206	206
21445011 - EMERGENCY CONNECTIVITY FUNDING -ECF	44,444	44,444
21455018 - FIT LIT BOOK DISCUSSION AND LECTURE	387	387
21455028 - TEEN COMMUNITY BOOK CLUBS	-	3,052
21455038 - ANIMAL PROGRAMS	-	-
21455042 - CONVERSATION CIRCLES	-	1,100
21455043 - 1000 BOOKS BY KINDERGARTEN R2R	-	1,122
22005029 - INDYPL SEED LIBRARY 2022	-	-
22135011 - CULTURE HISTORY & SOCIETY	125	125
22455010 - MEET THE ARTIST XXXIV #BLKLIVESMATT	1,899	1,899
22455046 - SPANISH BOOK CLUB	-	-
EXPENSE Total	100,516	121,456

Indianapolis-Marion County Public Library
Summary of Construction Fund Cash Balances
Month Ended February 28, 2022

Construction Fund Cash Balances - Does Not Include Retainage Withheld

Fund 479 - Restricted - Multiple Projects	1,138,038.39
Fund 480 - Restricted - West Perry Project	194,685.69
Fund 481 - Restricted - Lawrence/ Wayne Projects	11,456.96
Fund 482 - Restricted - Multiple Projects 2	3,339,332.13
Fund 483 - Restricted - Glendale Project	15,348,020.74
Fund 484 - Restricted - Fort Harrison Project	14,036,214.17
Fund 485 - Restricted - Multiple Projects 3	5,419,873.68
Total Construction Fund Cash Balances	<u><u>39,487,621.76</u></u>

Construction Fund Classification Breakdown

Fund 479 - Restricted - Multiple Projects	1,138,038.39
Fund 480 - Restricted - West Perry Project	194,685.69
Fund 481 - Restricted - Lawrence/ Wayne Projects	11,456.96
Fund 482 - Restricted - Multiple Projects 2	3,339,332.13
Fund 483 - Restricted - Glendale Project	15,348,020.74
Fund 484 - Restricted - Fort Harrison Project	14,036,214.17
Fund 485 - Restricted - Multiple Projects 3	5,419,873.68
Total Construction Fund Breakdown	<u><u>39,487,621.76</u></u>

Summary of Classifications

Total Restricted	39,487,621.76
Total Assigned	0.00
Total of All Classifications	<u><u>39,487,621.76</u></u>

Summary of Project Activity

<u>PROJECT</u>	<u>* ADJUSTED ORIGINAL BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>OPEN P.O.</u>	<u>UNEXPENDED</u>
* Fund 479 - Restricted - Multiple Projects	5,000,000.00	2,840.21	3,140.48	3,861,961.61	19,668.16	1,118,370.23
* Fund 480 - Restricted - West Perry Project	9,600,000.00	2,467.00	117,062.78	9,405,314.31	128,925.49	65,760.20
* Fund 481 - Restricted - Lawrence/ Wayne Projects	3,183,628.84	0.00	0.00	3,172,171.88	543.39	10,913.57
* Fund 482 - Restricted - Multiple Projects II	5,349,512.62	3,340.95	27,451.44	2,010,180.49	267,583.12	3,071,749.01
Fund 483 - Restricted - Glendale Project	15,557,542.03	25,065.00	28,582.50	149,755.65	11,568,213.79	3,839,572.59
Fund 484 - Restricted - Fort Harrison Project	14,357,506.70	33,793.09	40,941.05	261,510.15	11,378,178.43	2,717,818.12
Fund 485 - Restricted - Multiple Projects 3	5,574,116.45	96,355.50	98,373.00	154,242.77	92,823.00	5,327,050.68
Total Expenditures	<u><u>58,622,306.64</u></u>	<u><u>163,861.75</u></u>	<u><u>315,551.25</u></u>	<u><u>19,015,136.86</u></u>	<u><u>23,455,935.38</u></u>	<u><u>16,151,234.40</u></u>

	<u>ADJUSTED ORIGINAL BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>BUDGET BALANCE</u>
Appropriated Interest Earnings - Fund 480	189,043.46	0.00	0.00	189,043.46	0.00
Appropriated Interest Earnings - Fund 481	9,917.50	0.00	0.00	9,917.50	0.00
Appropriated Interest Earnings - Fund 483	60,000.00	105.84	223.02	234.36	59,765.64
Appropriated Interest Earnings - Fund 484	60,000.00	98.28	207.09	217.62	59,782.38

* This is the original maximum budget for the Bond including interest that was appropriated for use.



Board Action Request

5b

To: IMCPL Board

Meeting Date: March 28, 2022

From: Finance Committee

**Approved by the
Library Board:**

Effective Date: March 28, 2022

Subject: Digital Encyclopedia of Indianapolis Task Order Two - Resolution 14-2022

Recommendation: Authorize the approval of Resolution 14-2022

Background: In partnership with the POLIS Center, the Indianapolis Public Library is committed to developing the Digital Encyclopedia of Indianapolis into an innovative web-based knowledge platform of Indianapolis, recognized as a legacy project of the Indianapolis Bicentennial Commission. The second Task Order under the Master Agreement between Indianapolis-Marion County Public Library (IndyPL) and Indiana University on behalf of the Polis Center at IUPUI (Polis), defines work to be accomplished under grants made to Indianapolis Public Library Foundation on behalf of the Digital Encyclopedia of Indianapolis by Allen Whitehill Clowes Charitable Foundation (AWCCF) and Indianapolis Foundation Special Library Fund (IF) for the further development of the Digital Encyclopedia of Indianapolis. In Phase II, see attached Exhibit A supplementary information, Polis will develop the technical infrastructure which will include designing, testing, and integrating new features into the operational website, as well as continue the appropriate knowledge transfer and assistance to the library's technical staff, while the library develops, maintains, and edits old and new content for the Digital Encyclopedia of Indianapolis. Under terms of the contract, the library will administer the grant funds and pay POLIS a total of \$312,614 over the project and grant time period of January 2022 – December 2023.

Strategic/Fiscal Impact:

The POLIS Center staffing work on the EOI cost of \$312,614 will be funded from the Grant Project Funds (8002610 – 439905 – 00405010-63).

The library has a five-year development partnership (2019-2023) with the *Polis Center* for the development of the Encyclopedia of Indianapolis, governed by a master agreement signed in January 2020. The initial development, launch and ownership transition from *Polis Center* (Polis) to the Library (2019-2021) has been completed. In Phase II (2022-2023), the library will continue to create content and embed the EOI into its operations and services, while the Polis team will design, test, and integrate new features into the operational website, as well as continues the appropriate knowledge transfer and assistance to the library's technical staff.

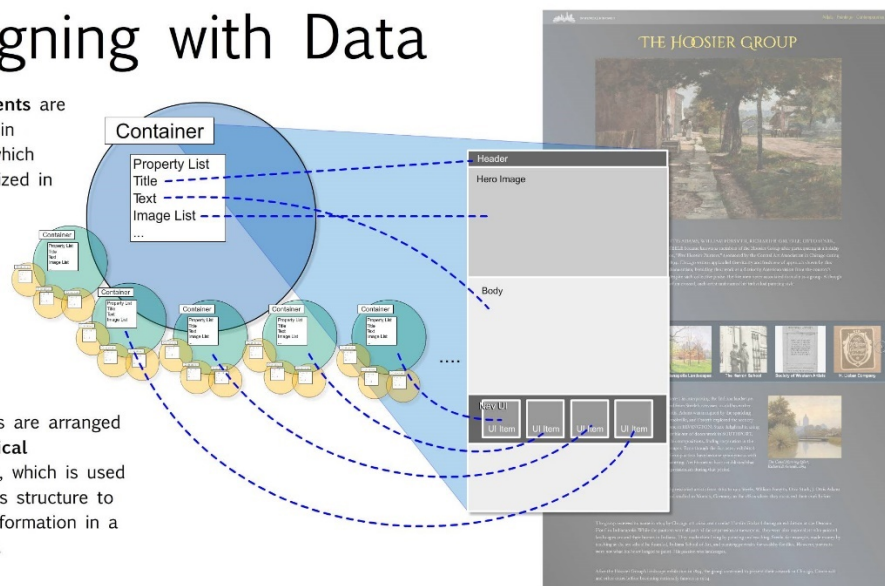
The functionality to be designed, and deliverables in Phase II include:

1. A new **virtual exhibit module**. Working with existing and potential new partners (see item 2), the developers at Polis will create custom templates and web programming to enable a dynamic, flexible online gallery. This will allow local organizations to use the platform to showcase their physical and virtual exhibits with a cost-conscious approach without long term licensing and user fees associated with commercial exhibit products. Imagine scans, photographs, and immersive virtual reality tours will be available via a computer, tablet, or smartphone from IndyEncyclopedia.org. The new software product, developed in part by students in the School of Informatics (the same school that houses the MLIS program that educates many of our new librarians) will integrate with Word Press so exhibits can easily be updated along with the rest of the Encyclopedia of Indianapolis site. Design models for the exhibit module are shown below.

Designing with Data

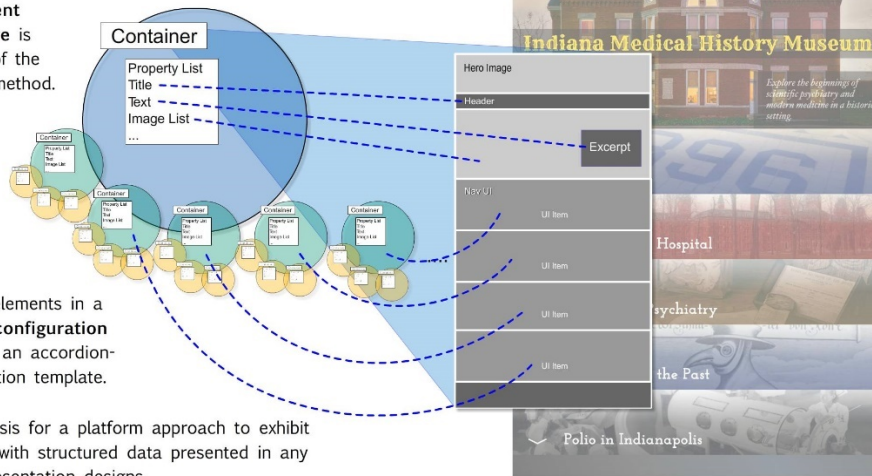
Exhibit elements are encapsulated in **containers**, which can be organized in various ways.

Here, elements are arranged in a **hierarchical configuration**, which is used by the exhibit's structure to present the information in a particular way.



Data and Presentation

Exhibit element data structure is independent of the presentation method.



Here, exhibit elements in a hierarchical configuration are used with an accordion-style presentation template.

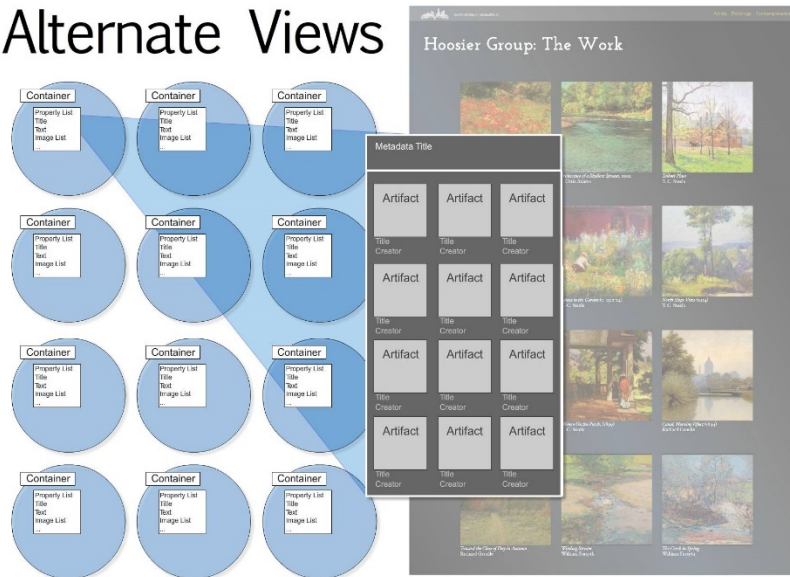
This is the basis for a platform approach to exhibit development, with structured data presented in any number of presentation designs.

Data & Alternate Views

Tags and other metadata can be used to structure data items in many other ways.

This can provide alternate views of exhibit artifacts, such as sorted lists, timelines, and curated collections.

Sets of exhibit elements can be displayed with any number of template designs.



2. The first exhibit will focus on visual artists who have captured Indianapolis in paintings, lithographs, drawings, photography, etc. We will incorporate images from local arts and culture organizations such as Newfields, the Arts Council of Indianapolis, the Indiana State Museum, Big Car, Herron School of Art and Design, the Indianapolis Arts Center, Newfields, as well as the Harrison Center and the Eiteljorg museum. With this technology, we can showcase historic

EXHIBIT A

ENCYCLOPEDIA OF INDIANAPOLIS – POLIS CENTER COSTS

pieces, such as artwork by Hoosier group members T. C. Steele and William Forsyth.

3. Another featured exhibit developed in this phase, will be a **Bicentennial Retrospective on Race and Race Relations** in Central Indiana, addressing critical race and race relations questions, including a visual timeline of race issues. An example exhibit might be an immersive virtual reality visits to places such as the Bethel AME Church.

The cost for EOI Phase II development is generously funded by the *Allen Whitehall Clowes Charitable Foundation* and the *Library Foundation*. The development and test work done by Polis is broken out by the positions shown below:

Job Title	2022	2023	2-yr Total
Research Associate, Media Arts and Science, School of Informatics and Computing (information design)	\$49,916	\$51,413	
Director Information Systems (systems engineering)	\$34,849	\$35,895	
Manager, Information Systems and Database Administrator (systems engineering and database management)	\$5,939	\$6,118	
Senior Programmer (systems engineering)	\$11,167	\$11,502	
Interim Executive Director	\$4,249	\$4,377	
Interim Community Analysis Manager (Information design)	\$25,709	\$26,480	
Hourly staff & Students	\$20,000	\$20,000	
Supplies	\$2,500	\$2,500	
Total Compensation	\$154,329	\$158,285	\$312,614
Gift from anonymous donor	(\$32,000)	\$0	\$32,000
Total	\$122,329	\$158,285	\$280,614

Utilizing the \$32,000 donation, the remaining \$280,614 for the *Polis Center's* services with an initial payment of \$3,951.75 in March 2022, then monthly installments of \$11,983.92 over the 24-month period of March 2022 – December 2023, and a final payment of \$25,000 made after the final *Library Fund* grant disbursement of \$25,000 is received in April 2024.



Board Resolution

5b

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 14-2022
APPROVAL OF DIGITAL ENCYCLOPEDIA OF INDIANAPOLIS
TASK ORDER TWO
March 28, 2022**

WHEREAS, the Indianapolis-Marion County Public Library ("IndyPL") recognizes The Polis Center as its partner in the continued development of the Digital Encyclopedia of Indianapolis ("DEOI"); and

WHEREAS, the Digital Encyclopedia of Indianapolis is a legacy project of the Indianapolis Bicentennial Commission; and

WHEREAS, IndyPL and Indiana University on behalf of The Polis Center entered into a Master Services Agreement, dated January 6, 2020, memorializing the overall working arrangements between the parties consistent with the grant submission for the DEOI project submitted to Lilly Endowment, Inc. August 27, 2019, and any subsequent grant agreements that may be awarded in support of the development of the DEOI as an innovative web-based knowledge platform for Indianapolis, owned by IndyPL as a civic resource and developed by The Polis Center in collaboration with the major cultural and heritage institutions in Indianapolis; and

WHEREAS, the initial development and special features listed on Task Order One having been completed in 4th quarter of 2021, The Polis Center team will design, test, and integrate new features into the operational website, as well as continues the appropriate knowledge transfer and assistance to the library's technical staff; and

WHEREAS, the Indianapolis Public Library Foundation has received additional grants on behalf of IndyPL and The Polis Center from **Allen Whitehill Clowes Charitable Foundation (AWCCF)** and **Indianapolis Foundation Special Library Fund (LF)** for the continued development of the Digital Encyclopedia of Indianapolis, and IndyPL management recommends that IndyPL proceed with the Task Order Two under the Master Agreement to further memorialize the agreement of the parties with respect to the tasks identified therein and the payment therefor;

IT IS THEREFORE RESOLVED that the Board of Trustees approves Task Order Two under the Master Agreement to guide the work to be accomplished by The Polis Center and Indianapolis Public Library for the Phase II development of the Digital Encyclopedia of

Indianapolis. The Library will pay the Polis Center in accordance with the task order, and authorizes the Interim Chief Executive Officer of the Library to enter into the Task Order Two with The Polis Center, for the Phase II services at a total not to exceed \$312,614 for the period January 2022 to December 2023, and upon such other terms as the Interim Chief Executive Officer deems necessary or advisable (based on the recommendations of Library legal counsel), and any such agreement execution and delivery effected, be, and hereby is, confirmed and approved.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION
COUNTY PUBLIC LIBRARY, INDIANA**

AYE

NAY

ATTEST: _____
Secretary of the Board



Board Action Request

5c

To: IMCPL Board

Meeting Date: March 28, 2022

From: Finance Committee

**Approved by the
Library Board:**

Effective Date: March 28, 2022

Subject: Digital Encyclopedia of Indianapolis consulting agreement with David Bodenhamer - Resolution 15-2022

Recommendation: Authorize the Approval of Digital Encyclopedia of Indianapolis consulting agreement with David Bodenhamer - Resolution 15-2022

Background: The development of the Digital Encyclopedia of Indianapolis ("DEOI"), in partnership with the Polis Center, continues to be led by the founding creator and ongoing editor-in-chief, David Bodenhamer. The master agreement (signed January 2020), as well as all grant proposals, specified the continuation of his role as Editor-in-Chief on a consulting basis, after his retirement from IUPUI and the Polis Center. Mr. Bodenhamer will perform the duties listed below (among others) to assist in the continued development of the DEOI, over the project period of January 2022 – December 2023:

- a. Work with managing editor on content development
- b. Oversee information design
- c. Serve as liaison with Polis and Library technology teams
- d. Advise IndyPL leadership on initiatives and integration
- e. Work with the IndyPL Leadership and Foundation to develop funding strategies, proposals and potential donors
- f. Work with the editorial board on policies and practice
- g. Represent the DEOI to external audiences, including public engagement
- h. Develop an understanding of need, capacity, resources with stakeholders
- i. Propose strategy, structure, and integration among IndyPL activities
- j. Assist in developing and documenting a long-term work plan for the EOI team

Strategic/Fiscal Impact:

This consulting work of Mr. Bodenhamer for the DEOI, at cost of \$100,000 for 2 years, will be paid in quarterly installments of \$12,500, with payments anticipated in April 2022

through April 2024 to coincide with funding resources in the Gift Project Funds (8002610 – 439905 – 00405010-63).



Board Resolution

5c

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 15-2022**

**APPROVAL OF DIGITAL ENCYCLOPEDIA OF INDIANAPOLIS CONSULTING AGREEMENT WITH
DAVID BODENHAMER
MARCH 28, 2022**

WHEREAS, the Indianapolis-Marion County Public Library ("IndyPL") recognizes David Bodenhamer as Editor-in-Chief has played a vital role in the initial development of Digital Encyclopedia of Indianapolis and upon Mr. Bodenhamer's retirement from the Polis Center his expertise in the continued development of the Digital Encyclopedia of Indianapolis will be of significant importance; and

WHEREAS, the Digital Encyclopedia of Indianapolis is a legacy project of the Indianapolis Bicentennial Commission; and

WHEREAS, the Indianapolis Public Library Foundation has received additional grants on behalf of IndyPL and the Polis Center for the continued development of the Digital Encyclopedia of Indianapolis by **Allen Whitehill Clowes Charitable Foundation** and **Indianapolis Foundation Special Library Fund**;

WHEREAS, Mr. Bodenhamer plans to retire from full-time employment at the Polis Center, but in light of his importance to the Digital Encyclopedia of Indianapolis project, it has been determined, and budgeted, to retain his involvement with the project through a separate consulting agreement;

IT IS THEREFORE RESOLVED that the Board of Trustees approves the awarding of consulting services under the Master Services Agreement to continue to guide the work for the development of the Digital Encyclopedia of Indianapolis to David Bodenhamer. The Library will pay David Bodenhamer in quarterly installments of \$12,500 over the period of April 2022 to April 2024 and authorizes the Interim Chief Executive Officer of the Library to enter into an agreement with the David Bodenhamer, for consulting services a total not to exceed \$100,000 and upon such other terms as the Interim Chief Executive Officer deems necessary or advisable (based on the recommendations of Library legal counsel), and any such agreement execution and delivery effected, be, and hereby is, confirmed and approved.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION
COUNTY PUBLIC LIBRARY, INDIANA**

AYE

NAY

ATTEST: _____
Secretary of the Board



Board Action Request

6a

To: IMCPL Board **Meeting Date:** March 28, 2022

From: Diversity, Policy and Human Resources Committee **Approved by the Library Board:**

Effective Date: March 28, 2022

Subject: Resolution – 12-2022

Recommendation: Approval of Resolution 12-2022 – Amendment to Section 23.3 of the currently effective Joint CBA Recommendations

Background:

The amendment related to the Sunday Credit provides in substance that Unit Employees in Public Service or Collection Management positions will earn a Sunday Credit for each Sunday shift worked that is equal to 1.5 times their calculated hourly rate of pay.

The amendment related to Sunday scheduling provides in substance that Unit Employees in Public Service or Collection Management positions should expect to be scheduled to work at least 6 full Sunday shifts each calendar year but may be required to work more than 6 full Sunday shifts in a calendar year if deemed necessary by the Library.

Strategic/Fiscal Impact: Accounted for in the 2022 budget.



Board Resolution

6a

INDIANAPOLIS MARION COUNTY PUBLIC LIBRARY RESOLUTION 12-2022

AMENDMENT TO SECTION 23.3 OF THE CURRENTLY EFFECTIVE JOINT CBA RECOMMENDATIONS

March 28, 2022

WHEREAS, pursuant to Resolution 89-2006 the Board of Trustees (“Board”) of the Indianapolis-Marion County Public Library (“Library”), the Board established certain policies concerning employee organizations and concerning the collective representation of certain employee interests (“Employee Organization Resolution”);

WHEREAS, pursuant to the Employee Organization Resolution, Library management (“Management”) and the American Federation of State, County, and Municipal Employees, AFL-CIO, on behalf of the Indianapolis-Marion County Public Library Employees Union, Local 3395, (“Union”), made and submitted joint written recommendations to the Board for Unit Employees, which written recommendations were approved by the Board pursuant to Resolution 7-2021 and is the currently effective collective bargaining agreement between the Library and the Union (“Joint CBA Recommendations”);

WHEREAS, Management and the Union have agreed to amend Section 23.3 of the Joint CBA Recommendations to provide for a new Sunday Credit to Unit Employees who work in Public Service or Collection Management positions and to address Sunday scheduling of these same employees (“Section 23.3 Amendment”);

WHEREAS, the Section 23.3 Amendment related to the Sunday Credit provides in substance that Unit Employees in Public Service or Collection Management positions will earn a Sunday Credit for each Sunday shift worked that is equal to 1.5 times their calculated hourly rate of pay;

WHEREAS, the Section 23.3 Amendment related to Sunday scheduling provides in substance that Unit Employees in Public Service or Collection Management positions should expect to be scheduled to work at least 6 full Sunday shifts each calendar year but may be required to work more than 6 full Sunday shifts in a calendar year if deemed necessary by the Library; and

WHEREAS, the Board has reviewed the Section 23.3 Amendment and deems it appropriate and consistent with the mission and operations of the Library as a taxpayer supported public entity.

THEREFORE, BE IT RESOLVED that the Board does hereby approve and adopt the Section 23.3 Amendment in the form attached to this Resolution and authorizes the Interim Chief Executive Officer of the Library to execute an amendment to Section 23.3 of the Joint CBA Recommendations as approved.

**LIBRARY BOARD OF TRUSTEES OF THE INDIANAPOLIS-
MARION COUNTY PUBLIC LIBRARY, INDIANA**

AYE

NAY

ATTEST: _____
Secretary of the Board

Amendment to Section 23.3 of Joint CBA Recommendations

Unit Employees in Public Service or Collection Management (“CMSA”) positions will earn a Sunday Credit for each Sunday shift worked that is equal to 1.5 times their calculated hourly rate of pay. The Sunday Credit will not be included in the calculation of whether a non-exempt Unit Employee has worked hours more than 40 hours in a 7-day workweek for purposes of determining eligibility for overtime pay. The scheduling of Unit Employees on Sundays is determined by the manager and subject to branch needs. Public Service and CMSA employees should expect to be scheduled to work at least 6 full Sunday shifts each calendar year but may be required to work more than 6 full Sunday shifts in a calendar year if deemed necessary by the Library. After a Unit Employee in a Public Service or a CMSA position has worked 6 full Sunday shifts in a calendar year, the Unit Employee may trade any additional scheduled Sunday shifts in accordance with the Library’s normal policy regarding work schedules.



Board Briefing Report

8

To: IndyPL Board **Meeting Date:** 3/28/2022
From: The Indianapolis Public Library Foundation
Subject: March 2022 Update

Background: Every month, the Library Foundation provides an update to the Library Board.

News

The Foundation launched its inaugural annual fundraiser, Circulate: Night at the Library, on Saturday, March 12. More than 300 guests attended and over \$85,000 was raised through sponsorships, ticket sales, a silent auction and donations. Many thanks to all Library trustees and staff who supported the event.

Donors

The Foundation thanks 148 donors who made gifts last month. The following are our top corporate and foundation donors. If you should have an opportunity to thank these donors, we would be grateful.

BKD, LLP
Harrison Center
JPMorgan Chase Foundation
Lilly Endowment Inc.
Mattingly Burke Cohen & Biederman LLP
Meijer
Meridian Investment Advisors, Inc.
Schmidt Associates

Program Support

This month, the Library Foundation is proud to provide more than \$85,000 to the Library. Examples of major initiatives supported include On the Road to Reading, Central Author Engravings, Bilingual Storytime and Career Center.



Board Action Request

9a1

To: IMCPL Board **Meeting Date:** March 28, 2022

From: John Helling, Interim CEO **Approved by the Library Board:**

Effective Date: March 28, 2022

Subject: Finances, Personnel and Travel Resolution 16-2022

Recommendation: Approve Finances, Personnel and Travel Resolution 16-2022

Background: The Finances, Personnel and Travel Resolution 16-2022 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

Strategic/Fiscal Impact: The financial impact has already been accounted for in the budget for 2022.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL

RESOLUTION 16 - 2022

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of February 2022 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

Warrant numbers **75618** through **75769** for a total of
\$681,274.11 were issued from the operating bank accounts.

EFT numbers **1597** through **1606** and
305199 through **305222** and
305224 through **305248** and
305250 through **305260** and
305262 through **305288** and
305291 through **305312** for a total of

\$905,854.02 were issued from the operating bank accounts.

Warrant numbers **901** through **911** for a total of
\$246.15 was issued from the fines bank account.

Warrant numbers **8250** through **8261** for a total of
\$5,552.69 were issued from the gift bank account.

EFT numbers **305223** and
305249 and
305261 and
305289 through **305290** for a total of

\$27,493.49 were issued from the gift bank account.

Warrant numbers **269333** through **269353** and
1394 for a total of

\$6,493.41 were issued for employee payroll

Direct deposits numbers **50001** through **50544** and
70001 through **70549** for a total of

\$1,096,344.98 were issued for employee payroll

Electronic transfers for payment of taxes and garnishments for a total of

\$408,058.22 were issued for employee payroll

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

Raymond J. Biederman

Rev. T.D. Robinson

Curtis W. Bigsbee

Hope C. Tribble

Dr. Khaula Murtadha

Judge Jose D. Salinas

I have examined the within claims and certify they are accurate:

Patricia A. Payne

Carolyn J. Adams
Treasurer of the Library Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNTS

No.	Type	Date	Reference	Amount
1597	EFT	02/18/2022	INDIANA DEPARTMENT OF REVENUE	661.80
1598	EFT	02/16/2022	FIDELITY INVESTMENTS	4,952.71
1599	EFT	02/18/2022	AMERICAN UNITED LIFE INSURANCE CO	1,730.69
1600	EFT	02/04/2022	FIDELITY INVESTMENTS	4,952.71
1601	EFT	02/04/2022	AMERICAN UNITED LIFE INSURANCE CO	1,730.69
1602	EFT	02/04/2022	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	112,450.87
1603	EFT	02/18/2022	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	112,930.51
1604	EFT	02/11/2022	ADP, INC.	5,853.69
1605	EFT	02/11/2022	ADP, INC.	865.50
1606	EFT	02/21/2022	SYMONA MILES	85.60
75618	VOID	02/04/2022	ADP, INC.	-
75619	VOID	02/04/2022	ARAB TERMITE AND PEST CONTROL INC	-
75620	VOID	02/04/2022	AT&T	-
75621	VOID	02/04/2022	AT&T MOBILITY	-
75622	VOID	02/04/2022	BACKSTAGE LIBRARY WORKS	-
75623	VOID	02/04/2022	BEECH GROVE SEWAGE WORKS	-
75624	VOID	02/04/2022	BETH MENG	-
75625	VOID	02/04/2022	BLACKMORE & BUCKNER ROOFING	-
75626	VOID	02/04/2022	BONDRY MANAGEMENT CONSULTANTS LLC	-
75627	VOID	02/04/2022	BOOKPAGE	-
75628	VOID	02/04/2022	BRIGHT IDEAS IN BROAD RIPPLE	-
75629	VOID	02/04/2022	CENTRAL TECHNOLOGY INC	-
75630	VOID	02/04/2022	CITIZENS ENERGY GROUP	-
75631	VOID	02/04/2022	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	-
75632	VOID	02/04/2022	COMPLETE WELLNESS SOLUTIONS LLC	-
75633	VOID	02/04/2022	CONNOR FINE PAINTING	-
75634	VOID	02/04/2022	EDWARD GEORGE & ASSOCIATES, LLC	-
75635	VOID	02/04/2022	ELLIS MECHANICAL & ELECTRICAL	-
75636	VOID	02/04/2022	ESSENTIAL ARCHITECTURAL SIGNS, INC	-
75637	VOID	02/04/2022	GALE GROUP THE	-
75638	VOID	02/04/2022	GEYER FIRE PROTECTION, LLC	-
75639	VOID	02/04/2022	GORDON PLUMBING, INC.	-
75640	VOID	02/04/2022	GOVERNMENT FINANCE OFFICERS ASSOCIATION	-
75641	VOID	02/04/2022	GRM INFORMATION MANAGEMENT SERVICES OF INDIANA	-
75642	VOID	02/04/2022	HALL, RENDER, KILLIAN, HEATH & LYMAN, P.C.	-
75643	VOID	02/04/2022	MEGAN HOVIOUS	-
75644	VOID	02/04/2022	ICC FLOORS	-
75645	VOID	02/04/2022	IDERA, INC.	-
75646	VOID	02/04/2022	INDIANA NEWSPAPERS, INC.	-
75647	VOID	02/04/2022	INNOVATIVE INTERFACES INCORPORATED	-
75648	VOID	02/04/2022	MICHAEL A. REUTER CONSULTING SERVICES, INC.	-
75649	VOID	02/04/2022	PITNEY BOWES, INC.	-
75650	VOID	02/04/2022	PRICE CONSTRUCTION GROUP, LLC	-
75651	VOID	02/04/2022	PRIORITY PRESS INC	-
75652	VOID	02/04/2022	PROVIDENCE CRISTO REY HIGH SCHOOL	-
75653	VOID	02/04/2022	PROVIDENCE OUTDOOR	-
75654	VOID	02/04/2022	REPUBLIC WASTE SERVICES	-
75655	VOID	02/04/2022	SAKURA FUQUA	-
75656	VOID	02/04/2022	THE HARMON HOUSE L.L.C.	-
75657	VOID	02/04/2022	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	-
75658	VOID	02/04/2022	UNITED PARCEL SERVICE	-
75659	CHECK	02/04/2022	ADP, INC.	2,079.55
75660	CHECK	02/04/2022	ARAB TERMITE AND PEST CONTROL INC	5,060.00
75661	CHECK	02/04/2022	AT&T	1,461.18
75662	CHECK	02/04/2022	AT&T MOBILITY	1,786.07
75663	CHECK	02/04/2022	BACKSTAGE LIBRARY WORKS	2,040.21
75664	CHECK	02/04/2022	BEECH GROVE SEWAGE WORKS	194.04
75665	CHECK	02/04/2022	BETH MENG	50.00
75666	CHECK	02/04/2022	BLACKMORE & BUCKNER ROOFING	4,996.31

No.	Type	Date	Reference	Amount
75667	CHECK	02/04/2022	BONDRY MANAGEMENT CONSULTANTS LLC	2,600.00
75668	CHECK	02/04/2022	BOOKPAGE	4,860.00
75669	CHECK	02/04/2022	BRIGHT IDEAS IN BROAD RIPPLE	1,453.53
75670	CHECK	02/04/2022	CENTRAL TECHNOLOGY INC	44,502.19
75671	CHECK	02/04/2022	CITIZENS ENERGY GROUP	2,730.49
75672	CHECK	02/04/2022	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	16,431.25
75673	CHECK	02/04/2022	COMPLETE WELLNESS SOLUTIONS LLC	1,872.00
75674	CHECK	02/04/2022	CONNOR FINE PAINTING	500.00
75675	CHECK	02/04/2022	EDWARD GEORGE & ASSOCIATES, LLC	2,395.00
75676	CHECK	02/04/2022	ELLIS MECHANICAL & ELECTRICAL	5,880.00
75677	CHECK	02/04/2022	ESSENTIAL ARCHITECTURAL SIGNS, INC	199.00
75678	CHECK	02/04/2022	GALE GROUP THE	101.97
75679	CHECK	02/04/2022	GEYER FIRE PROTECTION, LLC	24,855.89
75680	CHECK	02/04/2022	GORDON PLUMBING, INC.	1,604.41
75681	CHECK	02/04/2022	GOVERNMENT FINANCE OFFICERS ASSOCIATION	500.00
75682	CHECK	02/04/2022	GRM INFORMATION MANAGEMENT SERVICES OF INDIANA	389.17
75683	CHECK	02/04/2022	HALL, RENDER, KILLIAN, HEATH & LYMAN, P.C.	261.00
75684	CHECK	02/04/2022	MEGAN HOVIOUS	2,000.00
75685	CHECK	02/04/2022	ICC FLOORS	2,630.00
75686	CHECK	02/04/2022	IDERA, INC.	989.00
75687	CHECK	02/04/2022	INDIANA NEWSPAPERS, INC.	591.76
75688	CHECK	02/04/2022	INNOVATIVE INTERFACES INCORPORATED	800.00
75689	CHECK	02/04/2022	MICHAEL A. REUTER CONSULTING SERVICES, INC.	700.00
75690	CHECK	02/04/2022	PITNEY BOWES, INC.	184.50
75691	CHECK	02/04/2022	PRICE CONSTRUCTION GROUP, LLC	36,000.00
75692	CHECK	02/04/2022	PRIORITY PRESS INC	4,311.00
75693	CHECK	02/04/2022	PROVIDENCE CRISTO REY HIGH SCHOOL	2,067.00
75694	CHECK	02/04/2022	PROVIDENCE OUTDOOR	15,920.00
75695	CHECK	02/04/2022	REPUBLIC WASTE SERVICES	4,793.25
75696	CHECK	02/04/2022	SAKURA FUQUA	150.00
75697	CHECK	02/04/2022	THE HARMON HOUSE L.L.C.	1,280.00
75698	CHECK	02/04/2022	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	909.50
75699	CHECK	02/04/2022	UNITED PARCEL SERVICE	490.82
75700	CHECK	02/10/2022	AMERICAN UNITED LIFE INSURANCE CO	3,231.07
75701	CHECK	02/10/2022	ANTONIO SIMEONE	420.00
75702	CHECK	02/10/2022	BETH MENG	50.00
75703	CHECK	02/10/2022	INDIANAPOLIS PUBLIC SCHOOLS	350.00
75704	CHECK	02/10/2022	BROAD RIPPLE VILLAGE ASSOCIATION (BRVA)	150.00
75705	CHECK	02/10/2022	CITIZENS ENERGY GROUP	8,670.32
75706	CHECK	02/10/2022	CROSSROADS DOCUMENT SERVICES	6,484.97
75707	CHECK	02/10/2022	DELL MARKETING L.P.	1,354.72
75708	CHECK	02/10/2022	DOWNTOWN INDY, INC.	250.00
75709	CHECK	02/10/2022	ELIZABETH FRANKLIN	1,028.04
75710	CHECK	02/10/2022	GUARDIAN	16,619.35
75711	CHECK	02/10/2022	IMAGE 360 INDIANAPOLIS NORTHWEST	420.00
75712	CHECK	02/10/2022	INDIANA STATE LIBRARY	10,855.00
75713	CHECK	02/10/2022	INDIANAPOLIS POWER & LIGHT COMPANY	76,010.48
75714	CHECK	02/10/2022	LEGALSHIELD	261.85
75715	CHECK	02/10/2022	LIBRARY IDEAS	18,933.85
75716	CHECK	02/10/2022	MID-STATES MINORITY SUPPLIER DEVELOPMENT COUNCIL	2,800.00
75717	CHECK	02/10/2022	NATIONAL DIGITAL INCLUSION ALLIANCE	650.00
75718	CHECK	02/10/2022	PROVIDENCE OUTDOOR	23,330.00
75719	CHECK	02/10/2022	SAKURA FUQUA	50.00
75720	CHECK	02/10/2022	SONDHI SOLUTIONS	2,615.84
75721	CHECK	02/10/2022	BHE DESIGN LLC	65.00
75722	CHECK	02/10/2022	TREEO	750.00
75723	CHECK	02/10/2022	WILLIAMS DISTRIBUTION, LLC.	1,710.00
75724	VOID	02/10/2022	NOT USED	-
75725	VOID	02/10/2022	NOT USED	-
75726	VOID	02/10/2022	NOT USED	-
75727	VOID	02/10/2022	NOT USED	-
75728	VOID	02/10/2022	NOT USED	-
75729	VOID	02/10/2022	NOT USED	-

No.	Type	Date	Reference	Amount
75730	VOID	02/10/2022	NOT USED	-
75731	VOID	02/10/2022	NOT USED	-
75732	VOID	02/10/2022	NOT USED	-
75733	CHECK	02/17/2022	AT&T	27.65
75734	CHECK	02/17/2022	AT&T	303.64
75735	CHECK	02/17/2022	AT&T MOBILITY	1,356.90
75736	CHECK	02/17/2022	BETH MENG	50.00
75737	CHECK	02/17/2022	CITIZENS ENERGY GROUP	1,162.94
75738	CHECK	02/17/2022	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	15,713.75
75739	CHECK	02/17/2022	COMPLETE WELLNESS SOLUTIONS LLC	929.50
75740	CHECK	02/17/2022	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	12,540.00
75741	CHECK	02/17/2022	CROSSROADS DOCUMENT SERVICES	3,129.00
75742	CHECK	02/17/2022	DYNAMARK GRAPHICS GROUP	1,934.83
75743	CHECK	02/17/2022	GALE GROUP THE	11,787.28
75744	CHECK	02/17/2022	GRM INFORMATION MANAGEMENT SERVICES OF INDIANA	541.45
75745	CHECK	02/17/2022	GREY HOUSE PUBLISHING	179.10
75746	CHECK	02/17/2022	JACKSON SYSTEMS, LLC	2,467.00
75747	CHECK	02/17/2022	LEGAL DIRECTORIES PUBLISHING COMPANY, INC	574.00
75748	CHECK	02/17/2022	LINKEDIN CORPORATION	27,500.00
75749	CHECK	02/17/2022	MCKULA INC	1,900.00
75750	CHECK	02/17/2022	NRP DIRECT	325.25
75751	CHECK	02/17/2022	PROVIDENCE OUTDOOR	6,405.00
75752	CHECK	02/17/2022	RED OXYGEN INC	28.84
75753	CHECK	02/17/2022	SAKURA FUQUA	50.00
75754	CHECK	02/17/2022	THE DAVEY TREE EXPERT COMPANY	880.00
75755	CHECK	02/17/2022	THE HARMON HOUSE L.L.C.	2,770.00
75756	CHECK	02/17/2022	ULINE	2,111.18
75757	CHECK	02/17/2022	UNITED NATIONS PUBLICATIONS	713.45
75758	CHECK	02/18/2022	PUBLICATION POINT LLC	82.10
75759	CHECK	02/24/2022	ALPINE MAINTENANCE GROUP INC	18,150.00
75760	CHECK	02/24/2022	AT&T	1,776.76
75761	CHECK	02/24/2022	AT&T MOBILITY	738.00
75762	CHECK	02/24/2022	AWE DIGITAL LEARNING SOLUTIONS	92,823.00
75763	CHECK	02/24/2022	CITIZENS ENERGY GROUP	764.81
75764	CHECK	02/24/2022	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	53,138.75
75765	CHECK	02/24/2022	GALE GROUP THE	341.05
75766	CHECK	02/24/2022	INDIANAPOLIS FLEET SERVICES	1,475.27
75767	CHECK	02/24/2022	PROVIDENCE OUTDOOR	31,755.00
75768	CHECK	02/24/2022	THE DAVEY TREE EXPERT COMPANY	4,528.00
75769	CHECK	02/24/2022	YOUR AUTOMATIC DOOR COMPANY	640.00
305199	VOID	02/04/2022	BAKER & TAYLOR	-
305200	VOID	02/04/2022	BAKER & TAYLOR	-
305201	VOID	02/04/2022	BAKER & TAYLOR	-
305202	VOID	02/04/2022	CDW GOVERNMENT, INC.	-
305203	VOID	02/04/2022	CENTRAL SECURITY & COMMUNICATIONS	-
305204	VOID	02/04/2022	FLEET CARE, INC.	-
305205	VOID	02/04/2022	GLENDALE MALL	-
305206	VOID	02/04/2022	INSIGHT PUBLIC SECTOR, INC	-
305207	VOID	02/04/2022	IRVINGTON PRESBYTERIAN CHURCH	-
305208	VOID	02/04/2022	KRM ARCHITECTURE+ INC	-
305209	VOID	02/04/2022	MIDWEST TAPE - AUDIOBOOKS ONLY	-
305210	VOID	02/04/2022	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	-
305211	VOID	02/04/2022	MIDWEST TAPE NON PROCESSED	-
305212	VOID	02/04/2022	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	-
305213	VOID	02/04/2022	MIDWEST TAPE, LLC	-
305214	VOID	02/04/2022	MOORE INFORMATION SERVICES, INC	-
305215	VOID	02/04/2022	OFFICE360	-
305216	VOID	02/04/2022	ORACLE ELEVATOR HOLDCO, INC.	-
305217	VOID	02/04/2022	OVERDRIVE INC	-
305218	VOID	02/04/2022	RICHARD LOPEZ ELECTRICAL, LLC	-
305219	VOID	02/04/2022	STENZ MANAGEMENT COMPANY, INC	-
305220	VOID	02/04/2022	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	-
305221	VOID	02/04/2022	TITAN ASSOCIATES	-

No.	Type	Date	Reference	Amount
305222	VOID	02/04/2022	TYLER TECHNOLOGIES, INC.	-
305224	EFT	02/04/2022	BAKER & TAYLOR	118.93
305225	EFT	02/04/2022	BAKER & TAYLOR	7,075.92
305226	EFT	02/04/2022	BAKER & TAYLOR	8,353.40
305227	EFT	02/04/2022	CDW GOVERNMENT, INC.	263.29
305228	EFT	02/04/2022	CENTRAL SECURITY & COMMUNICATIONS	798.00
305229	EFT	02/04/2022	FLEET CARE, INC.	1,581.79
305230	EFT	02/04/2022	GLENDALE MALL	23,585.42
305231	EFT	02/04/2022	INSIGHT PUBLIC SECTOR, INC	147.80
305232	EFT	02/04/2022	IRVINGTON PRESBYTERIAN CHURCH	937.50
305233	EFT	02/04/2022	KRM ARCHITECTURE+ INC	9,460.00
305234	EFT	02/04/2022	LEVEL (3) COMMUNICATIONS, LLC	11,376.56
305235	EFT	02/04/2022	MIDWEST TAPE - AUDIOBOOKS ONLY	643.11
305236	EFT	02/04/2022	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	417.18
305237	EFT	02/04/2022	MIDWEST TAPE NON PROCESSED	369.36
305238	EFT	02/04/2022	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	813.90
305239	EFT	02/04/2022	MIDWEST TAPE, LLC	162.74
305240	EFT	02/04/2022	MOORE INFORMATION SERVICES, INC	1,114.95
305241	EFT	02/04/2022	OFFICE360	7,341.52
305242	EFT	02/04/2022	ORACLE ELEVATOR HOLDCO, INC.	7,918.13
305243	EFT	02/04/2022	OVERDRIVE INC	393.31
305244	EFT	02/04/2022	RICHARD LOPEZ ELECTRICAL, LLC	29,354.88
305245	EFT	02/04/2022	STENZ MANAGEMENT COMPANY, INC	4,100.28
305246	EFT	02/04/2022	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	2,250.00
305247	EFT	02/04/2022	TITAN ASSOCIATES	70,729.38
305248	EFT	02/04/2022	TYLER TECHNOLOGIES, INC.	937.50
305250	EFT	02/10/2022	ACORN DISTRIBUTORS, INC	2,946.45
305251	EFT	02/10/2022	ALSCO	796.56
305252	EFT	02/10/2022	BAKER TILLY VIRCHOW KRAUSE, LLP	2,942.50
305253	EFT	02/10/2022	CDW GOVERNMENT, INC.	113.39
305254	EFT	02/10/2022	CITIZENS THERMAL ENRGY.	31,821.77
305255	EFT	02/10/2022	DEMCO, INC.	116.90
305256	EFT	02/10/2022	ETI PERFORMANCE IMPROVEMENT	11,790.00
305257	EFT	02/10/2022	INDPLS-MARION COUNTY PUBLIC LIBRARY	2,745.64
305258	EFT	02/10/2022	KRM ARCHITECTURE+ INC	12,325.00
305259	EFT	02/10/2022	MARK'S VACUUM & JANITORIAL SUPPLIES	360.00
305260	EFT	02/10/2022	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	1,957.00
305262	EFT	02/17/2022	BAKER & TAYLOR	2,843.02
305263	EFT	02/17/2022	BAKER & TAYLOR	0.86
305264	EFT	02/17/2022	BAKER & TAYLOR	8,134.26
305265	EFT	02/17/2022	BAKER & TAYLOR	6,149.62
305266	EFT	02/17/2022	BAKER & TAYLOR AXIS 360 E-BOOKS	25,880.55
305267	EFT	02/17/2022	BLACKSTONE AUDIO INC	1,213.55
305268	EFT	02/17/2022	BRODART COMPANY	1,436.40
305269	EFT	02/17/2022	BRODART COMPANY CONTINUATIONS	4,347.01
305270	EFT	02/17/2022	CDW GOVERNMENT, INC.	221.45
305271	EFT	02/17/2022	CITIZENS THERMAL ENERGY	18,042.64
305272	EFT	02/17/2022	DEMCO, INC.	737.92
305273	EFT	02/17/2022	FINELINE PRINTING GROUP	1,557.00
305274	EFT	02/17/2022	G4S SECURE SOLUTIONS (USA) INC.	444.72
305275	EFT	02/17/2022	GRAINGER	539.32
305276	EFT	02/17/2022	INGRAM LIBRARY SERVICES	10.40
305277	EFT	02/17/2022	MARK'S VACUUM & JANITORIAL SUPPLIES	1,329.00
305278	EFT	02/17/2022	MARY RANKIN	4,287.50
305279	EFT	02/17/2022	MIDWEST TAPE - AUDIOBOOKS ONLY	70.45
305280	EFT	02/17/2022	MIDWEST TAPE - PROCESSED DVDS	1,734.23
305281	EFT	02/17/2022	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	2,554.70
305282	EFT	02/17/2022	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	5,362.73
305283	EFT	02/17/2022	MIDWEST TAPE, LLC	237.91
305284	EFT	02/17/2022	OVERDRIVE INC	821.48
305285	EFT	02/17/2022	REGIONS BANK PURCHASING CARD	10,700.51
305286	EFT	02/17/2022	THOMSON REUTERS-WEST PUBLISHING CORPORATION	5,947.24
305287	EFT	02/17/2022	ULINE	1,127.72

No.	Type	Date	Reference	Amount
305288	EFT	02/17/2022	VALUE LINE PUBLISHING INC.	2,739.00
305291	EFT	02/24/2022	BAKER & TAYLOR	471.04
305292	EFT	02/24/2022	BAKER & TAYLOR	14,317.35
305293	EFT	02/24/2022	BAKER & TAYLOR	7,978.01
305294	EFT	02/24/2022	BAKER & TAYLOR AXIS 360 E-BOOKS	7,260.01
305295	EFT	02/24/2022	BLACKSTONE AUDIO INC	352.42
305296	EFT	02/24/2022	EBSCO INFORMATION SERVICES	9.23
305297	EFT	02/24/2022	INGRAM LIBRARY SERVICES	968.42
305298	EFT	02/24/2022	KLINES QUALITY WATER, INC	39.10
305299	EFT	02/24/2022	LOGICALIS, INC	43,087.00
305300	EFT	02/24/2022	MIDWEST TAPE - AUDIOBOOKS ONLY	589.98
305301	EFT	02/24/2022	MIDWEST TAPE - PROCESSED DVDS	4,602.51
305302	EFT	02/24/2022	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	6,258.47
305303	EFT	02/24/2022	MIDWEST TAPE NON PROCESSED	121.68
305304	EFT	02/24/2022	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	7,159.53
305305	EFT	02/24/2022	MIDWEST TAPE, LLC	43.62
305306	EFT	02/24/2022	MIDWEST TAPE, LLC	4,026.46
305307	EFT	02/24/2022	OVERDRIVE INC	155,448.76
305308	EFT	02/24/2022	RATIO ARCHITECTS, LLC	24,891.84
305309	EFT	02/24/2022	RLR ASSOCIATES, INC	1,759.90
305310	EFT	02/24/2022	STAPLES	6,645.95
305311	EFT	02/24/2022	THOMSON REUTERS-WEST PUBLISHING CORPORATION	5,947.24
305312	EFT	02/24/2022	ULINE	1,029.48
			Total	<u>\$ 1,587,128.13</u>

Summary by Transaction Type:

Computer Check	\$ 681,274.11
EFT Check	\$ 905,854.02
Total Payments	\$ 1,587,128.13
Total Voided Items	\$ -

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
FINES ACCOUNT**

No.	Type	Date	Reference	Amount
901	VOID	2/4/2022	BETH SLIGHTON	-
902	VOID	2/4/2022	CARMEL KRYNOCK	-
903	VOID	2/4/2022	CITY OF SANTA CLARA	-
904	VOID	2/4/2022	KRYSTAL BRINEY	-
905	VOID	2/4/2022	SONYA WASHINGTON	-
906	CHECK	2/4/2022	BETH SLIGHTON	10.99
907	CHECK	2/4/2022	CARMEL KRYNOCK	94.24
908	CHECK	2/4/2022	CITY OF SANTA CLARA	24.97
909	CHECK	2/4/2022	KRYSTAL BRINEY	33.98
910	CHECK	2/4/2022	SONYA WASHINGTON	29.99
911	CHECK	2/10/2022	CHRISTINE E. JOHNSON	51.98
Total				<u><u>\$ 246.15</u></u>

Summary by Transaction Type:

Computer Check	\$	246.15
EFT Check	\$	-
Total Payments	\$	246.15
Total Voided Items	\$	-

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
GIFT ACCOUNT

No.	Type	Date	Reference	Amount
8250	VOID	02/04/2022	CHANTEIL BRADLEY	-
8251	CHECK	02/04/2022	CHANTEIL BRADLEY	100.00
8252	CHECK	02/10/2022	CATHERINE BOWIE	200.00
8253	CHECK	02/10/2022	CREATIVE AQUATIC SOLUTIONS, LLC	1,477.69
8254	CHECK	02/10/2022	MONOCHROME LLC	1,000.00
8255	CHECK	02/10/2022	VIOLET DUNCAN	300.00
8256	CHECK	02/10/2022	WILLIAM J. PRIDE	800.00
8257	CHECK	02/17/2022	EMMA ISABELLA KRUTULIS	150.00
8258	CHECK	02/17/2022	INDIANA HISTORICAL SOCIETY	125.00
8259	CHECK	02/17/2022	INDIANA YOUTH GROUP INC	300.00
8260	CHECK	02/17/2022	THE HARMON HOUSE L.L.C.	500.00
8261	CHECK	02/24/2022	INDIANA YOUTH GROUP INC	600.00
305223	VOID	02/04/2022	INDPLS-MARION COUNTY PUBLIC LIBRARY	-
305249	EFT	02/04/2022	INDPLS-MARION COUNTY PUBLIC LIBRARY	26,605.75
305261	EFT	02/10/2022	FINELINE PRINTING GROUP	599.00
305289	EFT	02/17/2022	BAKER & TAYLOR	40.50
305290	EFT	02/17/2022	DEMCO, INC.	248.24
			Total	<u>\$ 33,046.18</u>

Summary by Transaction Type:

Computer Check	\$ 5,552.69
EFT Check	\$ 27,493.49
Total Payments	\$ 33,046.18
Total Voided Items	-

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

March 28, 2022

PERSONNEL ACTIONS

RESOLUTION 16-2022

NEW HIRES:

- Laurie Gillespie, Hourly Library Assistant II, Lawrence, \$15.17 per hour, Effective: March 10, 2022
- Gwendolyn St. John, Page, Central, \$12.50 per hour, Effective: March 10, 2022
- Demetrius Green, Network PC Technician, Information Technology, \$20.26 per hour, Effective: March 10, 2022
- Mike Murphy, Page, Haughville, \$12.50 per hour, Effective: March 10, 2022
- Silvia Vimos, Page, Irvington, \$12.50 per hour, Effective: March 10, 2022
- Everland Wells, Hourly Public Services Associate I, East 38th Street, \$16.31 per hour, Effective: March 23, 2022
- Ross Kidder, Hourly Library Assistant II, Wayne, \$15.17 per hour, Effective: March 23, 2022

INTERNAL CHANGES:

- Paul Moore from Computer Assistant II, Part-time, Michigan Road Branch to Computer Assistant II, Full-Time, Michigan Road Branch, No Change in Pay, Effective: February 27, 2022
- Priscilla Bell from Circulation Supervisor I, Michigan Road Branch, \$22.36 per hour to Interim Manager, Community Branch, Michigan Road Branch, \$27.06 per hour, Effective: February 23, 2022
- Brandi Winston from Circulation Supervisor II, Glendale Branch, \$22.65 per hour to Manager, Central Services, Central Library, \$25.17 per hour, Effective: March 13, 2022
- Charles Cain from Computer Assistant II, Decatur Branch, \$15.81 per hour to Technology Learning Specialist, Program Development Area, \$17.53 per hour, Effective: February 27, 2022
- Amy MacNeil from Hourly Public Services Associate I, Glendale Branch, \$16.96 per hour to Public Services Associate II, Glendale Branch, \$18.23 per hour, Effective: February 27, 2022
- Shelby Peak from Supervisor Librarian, Franklin Road Branch, \$24.35 per hour to Manager, Regional Branch, Fort Benjamin Harrison Branch, \$29.09 per hour, Effective: March 13, 2022
- Rebecca Staley from Processing Assistant II, Collection Management, \$18.73 per hour to Order Specialist, Collection Management, \$19.67 per hour, Effective: March 13, 2022
- Leah Kim from Public Services Librarian, Central Adult Reference, \$22.65 per hour to Supervisor Librarian, Central Adult Reference, \$23.79 per hour, Effective: March 13, 2022
- Celeste Bowie from Page, Learning Curve, \$12.50 per hour to Processing Assistant I, Collection Management, \$15.17 per hour, Effective: March 27, 2022

- Natasha Hollenbach from Manager, Digital Projects, Collection Management to Manager, Digital Projects, CMSA Special Projects, No Change in Pay, Effective: March 13, 2022
- Lindsay Haddix from Supervisor Librarian, Nora Branch, \$24.35 per hour to Interim Manager, Community Branch, West Perry Branch, \$27.06 per hour, Effective: March 27, 2022
- Tony Van Pelt from Library Assistant II, West Perry Branch to Computer Assistant II, West Perry Branch, No Change in Pay, Effective: March 13, 2022
- Bethany Allison from Interim Manager, Neighborhood Branch, West Perry Branch, \$27.06 per hour to Manager, Community Branch, Eagle Branch, \$28.50 per hour, Effective: March 27, 2022
- Theresa Coleman from Public Services Librarian, Nora Branch, \$22.21 per hour to Interim Supervisor Librarian, Nora Branch, \$23.41 per hour, Effective: March 27, 2022
- Patrick James Mahoney from LAN Administrator, Information Technology, \$37.09 per hour to Interim Manager, Business Systems and Messaging, Information Technology, \$38.94 per hour, Effective: March 13, 2022
- Cierra Smith from Library Assistant II, Eagle Branch to Computer Assistant II, Eagle Branch, No Change in Pay, Effective: March 27, 2022
- Jeremy Stanish from Computer Assistant II, Martindale Brightwood Branch, \$15.17 per hour to Technology Learning Specialist, Program Development Area, \$17.53 per hour, Effective: March 27, 2022

RE-HIRES:

- Kathryn King, Public Services Associate II, InfoZone, \$17.36 per hour, Effective: March 21, 2022

SEPARATIONS:

- Rakiya Johnson, Page, Michigan Road, 4 months, Effective: February 18, 2022
- Mary Agnes Hylton, Manager, Community Branch, Eagle, 41 years and 1 months, Effective: February 25, 2022
- Cordero Hinojosa, Technology Learning Specialist, Program Development Area, 8 months, Effective: February 27, 2022
- Rachel Erpelding, Public Services Associate II, Haughville, 3 months, Effective: March 17, 2022
- Samantha Kimsey, Hourly Computer Assistant II, East 38th Street, 5 months, Effective: March 26, 2022
- Mark Foster, Page, Garfield Park, 4 years and 1 month, Effective: March 16, 2022
- Amber Sabo, Circulation Supervisor I, East 38th Street, 8 years and 2 months, Effective: March 24, 2022
- La'Tia Smith, Hourly Library Assistant II, Michigan Road, 6 months, Effective: March 11, 2022
- Cory O'Dell, Organizational Learning and Development Coordinator, Human Resources, 21 years and 4 months, Effective: March 19, 2022

- Melissa Ressino, Hourly Interim Administrative Assistant II, Human Resources, 7 years, Effective: March 23, 2022

INACTIVE: (None Reported)

RE-ACTIVATE: (None Reported)

RECLASSIFICATION: (None Reported)

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

TRAVEL AND TRAINING ACTION

RESOLUTION 16 - March 2022

WHEREAS it is the opinion of the Board that it is necessary for the following individuals:

BE IT RESOLVED that they be allowed the necessary credited time and registration fees to be paid out of the Operating Fund:

Name	Dept	C/C	City/State	Conference Name	Fund	Registration	Travel/Mileage	Lodging	Per Diem	Total
Rachel Jamieson	LAA	2013	Virtual	Racial Equity Training	101	\$ 350.00				\$ 350.00
Cory O'Dell	HR	1700	Virtual	Racial Equity Training	101	\$ 350.00				\$ 350.00
Robin Youngworth	WPR	2029	Virtual	Racial Equity Training	101	\$ 350.00				\$ 350.00
Natalie Burriss	FRA	2021	Virtual	Racial Equity Training	101	\$ 350.00				\$ 350.00
Theresa Crawford-Cotton	MIC	2027	Virtual	Racial Equity Training	101	\$ 350.00				\$ 350.00
Mary Luzader	PDA	1150	Virtual	Racial Equity Training	101	\$ 350.00				\$ 350.00
Sailan Lang	GLD	2003	Virtual	Racial Equity Training	101	\$ 350.00				\$ 350.00
Kevin Summers	GPK	2016	Virtual	Leading with Confidence	101	\$ 79.00				\$ 79.00
Chase Martin	CEN	1401	Virtual	Leading with Confidence	101	\$ 79.00				\$ 79.00
Masada Sparrow	MAR	2005	Virtual	Leading with Confidence	101	\$ 79.00				\$ 79.00
Angela Carson	CMSA	1200	Virtual	Leading with Confidence	101	\$ 79.00				\$ 79.00
Yolanda Morales	CMSA	1200	Virtual	Leading with Confidence	101	\$ 79.00				\$ 79.00
Catrina Barnett	CMSA	1200	Virtual	Leading with Confidence	101	\$ 79.00				\$ 79.00
Devery North	PDA	1150	Portland, OR	PLA	101	\$ 2,830.00				\$ 2,830.00
Maggie Ward	OUT	1506	Portland, OR	PLA	101	\$ 2,730.00				\$ 2,730.00
Lauren Thorne	OUT	1506	Portland, OR	PLA	101	\$ 2,730.00				\$ 2,730.00
Wendy Johnson	OUT	1506	Portland, OR	PLA	101	\$ 2,730.00				\$ 2,730.00
Emily Chandler	CMSA	1200	Portland, OR	PLA	101	\$ 2,137.00				\$ 2,137.00
Shael Weidenbach	PDA	2021	Portland, OR	PLA	101	\$ 2,000.00				\$ 2,000.00

\$ 18,081.00

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
FACILITIES COMMITTEE MEETING
March 14, 2022

The Indianapolis-Marion County Public Library Board Facilities Committee met in-person at the Lawrence Branch Library and electronically via Teams on Monday, March 14 at 12:00 p.m. pursuant to notice given.

Committee Members Present: Dr. Murtadha and Rev. Robinson

Other Attendees Present: Adam Parsons

Other Attendees Virtual: John Helling, Bethany Warner, Gregory Hill, Dana Imel, Mike Coghlan, and Robert Morrison

COMMITTEE REPORT

1. Review of Possible Donation for the Decatur Branch

Bethany Warner from the IndyPL Foundation advised the Foundation has been involved in early and preliminary discussions with a donor for a significant gift for use at the Decatur Branch. The discussions are focused on services and facilities for children and early literacy. Per Bethany, the IndyPL Foundation will continue to keep the Committee aware of the gift and will introduce a proposal at a future Committee meeting for consideration prior to action by the full Board.

2. Update on the New Security Incident Database

Dana Imel reported Incident Tracker,” the new security incident database, went live on March 14, 2022. Dana reported there had been minor log-in difficulties and other bugs that are being worked out. There have not been any new incident reports entered into the database yet. Adam Parsons advised the Committee monthly security incident database updates will now be provided quarterly. The next update will be provided at the June 2022 meeting.

3. Lighting Upgrade at the Wayne Branch

Mike Coghlan reported we have received quotes for the upgrade at the Wayne Branch. The total cost of the upgrade is under \$50,000 so Board action is not required per IndyPL Policy. The upgrade will be eligible for an AES rebate of approximately \$2,800. Currently we are soliciting quotes for a lighting upgrade at Spades Park Branch which are expected to exceed \$50,000 so an action request will be required. Both upgrades are funded by the 2021C bond proceeds received in December 2021 (Fund 485).

4. Introduction to Facility Condition Assessment/Long Term Capital Planning

Adam Parsons advised that Facilities has been working with Finance to identify upcoming projects and major maintenance expenditures. Facilities will be seeking a vendor to provide software to help

identify and categorize IndyPL equipment as part of a long-term facilities assessment. The software will integrate our work order system, facilities assets, useful-life expectancy, and projected replacement costs. Facilities plans to issue an RFP for the services then share with the Facilities Committee at a meeting later in 2022. This planning will assist in the work we do to be responsible stewards of public assets and resources.

Dr. Murtadha emphasized we must be focused on equity of opportunity for these services as we work to enact our values of equity, adaptability, communication, diversity, and inclusiveness.

5. Discussion on establishing a standing meeting date and time.

With the requirement for in-person public meetings, Committee agreed to continue to meet the 2nd Tuesday of the month at 12:00 pm. We will continue using the Teams Meeting app as a virtual connection. To accommodate Committee Member's schedules, the meetings will be efficiently conducted and scheduled for less than one-hour.

Dr. Murtadha and Rev. Robinson would like to include an informal, unofficial discussion with the branch manager at the rotating locations after the Committee meeting has ended. These discussions would allow for a better understanding for the Committee members about the branch facility needs.

6. Proposed Next In-Person Meeting

Tuesday April 12, 2022 @ 12:00 pm at Warren Branch.

7. Adjournment

The meeting adjourned at 12:35 p.m.

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
FINANCE COMMITTEE MEETING
MARCH 15, 2022**

The Indianapolis-Marion County Public Library Board Finance Committee met at Library Services Center on Tuesday March 15, 2022, at 10:30 am pursuant to notice given.

Committee Members Present: Chairman Pat Payne, Raymond Biederman.

Other Attendees: Carolyn Adams, John Helling, Deb Lambert, Rus

Briefing – Review of 2023 Budget Calendar. Ms. Adams reviewed the preliminary 2023 Budget Calendar. Dates that were noted were March 15 – Finance Committee reviews assumptions of Long Range Financial Plan. May 10 – Finance Committee reviews 2023 budget assumptions, Long Term Financial Plan, and Capital Plan. Ms. Adams is encouraging all members of the Library Board to attend this meeting. July 12 – Finance Committee will review draft of the budget. July 25 – Public Hearing on 2023 will be held at the regular July Board meeting. August 22 – Board adopts budget at the regular August Board meeting. September 1 – Due date to send information to City County Council for introduction of budget and Municipal Corporation presentation. November 1 – City County Council adopts Budgets for 2023.

Briefing – Review of Long Range Financial Plan List of Assumptions. Ms. Adams reviewed the List of Assumptions that are being incorporated into the Long Range Financial Plan. Items listed included recommended salary increases for 2023 budget cycle along with recommendation to hire a firm to work on a new Compensation Study in 2023 with implementation in 2024. Assumptions included incorporating the recommendation made to the Facilities Committee to engage a firm to do a Facilities Condition Assessment in 2022. Ms. Adams discussed reviewing the capacity to purchase tangible Library collection books and materials from bond proceeds.

Resolution – Digital Encyclopedia of Indianapolis Task Order Two Ms. Lambert presented the board action request for approval of Task Order Two under the Master Agreement to guide the work to be accomplished by the POLIS Center and the Library for the development of the Digital Encyclopedia of Indianapolis (DEOI). This item was presented at the February Board meeting followed up with a request of Ms. Lambert to provide supplemental information to the Task Order Two. Ms. Lambert reviewed the supplementary information document with the Finance Committee. The second Task Order defines work to be accomplished under grants made to the Indianapolis Library Foundation on behalf of the DEOI by Allen Whitehill Clowes Charitable Foundation and Indianapolis Foundation Special Library Fund. The POLIS Center will develop the technical infrastructure while the Library develops, maintains,

and edits old and new content for the DEOI. Under terms of the contract, the Library will administer the grant funds and pay POLIS a total of \$312,614 over the project and grant time period of January 2022 – December 2023. The Finance Committee made a motion to approve the resolution as amended, subject to change being worked out by counsel, to proceed out of committee to the regular March 2022 Board Meeting.

Resolution – Digital Encyclopedia of Indianapolis Consulting Agreement with David Bodenhamer. Ms. Lambert presented the board action request for approval of the Digital Encyclopedia of Indianapolis (“DEOI”) consulting agreement with David Bodenhamer. The development of the DEOI, in partnership with the Polis Center, continues to be led by the founding creator and ongoing editor-in-chief, David Bodenhamer. The master agreement (signed January 2020), as well as all grant proposals, specified the continuation of his role as Editor-in-Chief on a consulting basis, after his retirement from IUPUI and the Polis Center. Mr. Bodenhamer will perform the duties to assist in the continued development of the DEOI, over the project period of January 2022 – December 2023. The agreement stipulates that the Library will pay \$100,000 over 2 years for the consulting work of Mr. Bodenhamer. The Finance Committee unanimously approved the resolution to proceed out of committee forward to the regular March 2022 Board Meeting.

Adjournment

Ms. Payne declared the meeting adjourned at 11:05 a.m.

